



COUNTY OF SHASTA

OFFICE OF THE ASSESSOR-RECORDER

LESLIE MORGAN, ASSESSOR-RECORDER

Intra-County toll free: 1-800-479-8009

County website: www.co.shasta.ca.us

Calif. Relay Service @711 or 800-735-2922

1450 Court Street, Ste 208-A

Redding, CA 96001-1667

Voice - (530) 225-3600

Fax - (530) 225-5673

Owner Name: _____ Employee Attn: _____

Owner will pick up requested records from Assessor's office Delivery by Inter-County mail

Owner waiting, email scanned copies. Email(s) _____

(Please note that this request does not guarantee that the Assessor's office has staff immediately available)

REQUEST FOR PUBLIC RECORDS

This request will allow access only to the public information portion of my record in the Shasta County Assessor's office for Shasta County Resource Management.

Please provide a **REQUEST FOR PROPERTY CHARACTERISTICS INFORMATION** on Assessor's Parcel Number(s) _____

Please provide public information related to the property characteristics for improvements I would identify as _____

I am specifically looking for permit information that may be available in the Assessor's records on improvements I would identify as _____

Signature

Printed Name

Date

RELEASE OF CONFIDENTIAL RECORDS

****IMPORTANT****

I understand that by signing to release the identified confidential records from the Shasta County Assessor that I am doing so without review of the confidential records prior to submittal to Shasta County Resource Management. Resource Management will be receiving all of the identified records during the review of the permit process and the information provided may result in supporting documentation for additional fees and permits as required.

Additionally, I understand that copies of these records are available to me if I personally contact the Assessor's office, and I would then have the ability to provide all pertinent confidential records to Resource Management at my own discretion. These records are available to a property owner without charge from the Assessor's office.

Please provide a copy of the confidential building record on Assessor's Parcel Number(s) _____

Please provide a copy of available sketches as related to the improvements I would identify as _____

Signature

Printed Name

Date