

<b>COUNTY OF SHASTA</b>		Number
<b>ADMINISTRATIVE MANUAL</b>		5-107
SECTION:	Purchasing	Authorization for the Department of General Services of the State of California to Purchase Certain Items on Behalf of Shasta County
INITIAL ISSUE DATE:	February 13, 1990	
LATEST REVISION DATE:	July 13, 2012	
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**PURPOSE**

To state the Board of Supervisors' policy regarding certain purchases by the State of California on behalf of the County.

**BACKGROUND**

The Shasta County Board of Supervisors has previously authorized the purchase of various supplies and equipment from the State of California at the lowest possible cost. This procedure has been satisfactory and the County has subsequently followed this procedure whenever the State Procurement Officer has made it available. The County has need from time to time for numerous items available through the State of California at considerable savings.

**POLICY**

The Board of Supervisors authorizes the Office of Procurement, Department of General Services of the State of California, to purchase various supplies and equipment, as requested by the Shasta County Purchasing Agent pursuant to Section 14814 of the Government Code. The County Director of Support Services or designee is authorized and directed to sign and deliver all requests and related documents necessary to effectuate this policy for and on behalf of the County of Shasta.

**SUNSET DATE**

This policy shall remain in effect for each fiscal year with July 1-resolution resubmittals to the State of California Department of General Services.

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**RESPONSIBLE DEPARTMENTS**

Support Services -- Purchasing

**REFERENCES**

Administrative Update--07/13/2012  
 BOS Policy Resolution No. 2001-10--8/14/01 (Amended)  
 BOS Policy Resolution No. 93-9--10/5/93  
 BOS Policy Resolution No. 89-6--9/26/89 (Superseded)  
 Government Code Section 14814