**SHASTA COUNTY COMMISSION ON AGING**

**Minutes from January 20, 2023**

Shasta County Administration Center

10:00 AM

**Call to order**- 10:05 am

**Present:** Kristie Mathews, Barbara Ghidinelli, Lynn Dorroh, Bonnie Giles, Gibson Collard, Lisa L Fisher

**Commissioners Absent:** Jim Berg

**Self-Introductions of Commissioners:**

**Review Brown Act:** The Commission on Aging meetings are open to the public and subject to the Brown Act.

Meeting Requirements per Brown Act

• Brown Act applies to any gathering of a quorum of a legislative body to discuss or transact business under the body’s jurisdiction.

• Teleconference meetings may be held under strict conditions (e.g. as a result of the State Coronavirus social distancing health order)

• Public time must be set aside for public comment

• Meetings must be held in non-discriminatory facilities

• All votes (except those in permissible closed session) must be cast in public

• Closed sessions are only permitted for specified purposes such as to discuss litigation, real estate negotiations and labor negotiations.

• Public has a right to attend meetings without registering or identifying themselves

• Materials provided to a majority of a body, unless exempt, must be provided to members of the public

1. Changes or addendums for 2023:
   1. Video communication must be available to participants.
   2. Conduct at public meetings. There are repercussions for disruptors.

**Approve the minutes**: October 2022-Motion to approve-Barbara Ghidinelli, seconded-Bonnie Giles, Approved.

November 2022-Motion to approve-Barbara Ghidinelli, seconded-Bonnie Giles, Approved.

**Election of Vice Chair:** Lynn nominated Bonnie Giles, seconded by Barbara. Approved.

**Review and discussion of the Bylaws:** We should be doing more than the education role that has been taken. The Bylaws from 2014 outlines what we should be doing. Some of the advisory roles have lapsed. We will be revitalizing the Commission on Aging to support a more active role. Please review the bylaws handout.

**Reports from Commissioners:**

**Adjournment**: 11:10am  **Next meeting date:** 2/17/2023