**SHASTA COUNTY COMMISSION ON AGING**

**Minutes for October 20, 2023**

Shasta County Administration Center

1450 Court Street, Room 311

10:00 AM

**Call to order 10:03 am**

**Commissioners Present:** Kristie Mathews, Bonnie Giles, Bonnie Simmons, Barbara Ghidinelli, Lynn Dorroh, Carolyn Gomes.

**Commissioners Absent:** Patty Plumb

**Others present:** Lisa L Fisher

**Approve the September 15, 2023-Minutes**: Motion to approve made by Carolyn, seconded by Lynn. Approved

**Work on Presentation Evaluation form:** Work on creating an evaluation form so we can have a working eval form that we can use to effectively evaluate speakers’ presentations. Work from form received from another agency and tweak to meet our needs. Create categories, assign a point value to each bullet point in each category sopresentations and agencies are consistently rated across the board.

**After Death “To Do’ list for Families:** Discussion from previous meeting about creating a “To Do” list for families to refer to after the death of a loved one. Many organizations such as Mortuaries, Hospitals, Hospice, etc., already have a check list and can be accessed at the time of a death.Do we want to take on the task of creating a checklist resource? Should we set up an Ad Hoc committee to get this done?How will we get the information out to the public? Shelfed for a future time and further discussion when time permits.

**Chair Updates:** I have invited Kristine Boban, Executive Director at Oakdale Heights, and Sierra Oaks, to come be our speaker next month.

**Reports from Commissioners:** Carolyn is actively working on getting seniors registered to vote. She keeps registration forms on hand, and she wants their voices to be heard.

Kristie-we haven’t had any responses to the Senior to Supervisor blueprint that was distributed to the Board of Supervisors back in August. Maybe someone can go and represent the COA at a board meeting to get it on the agenda and bring it before them again.

**Adjournment**: Motion to adjourn by Bonnie Simmons, seconded by Bonnie Giles. Adjourned 11:40am

**Next meeting date:** November 17, 2023