LIBRARY

Fund 0060 General, Budget Unit 611 Lawrence G. Lees, County Executive Officer

PROGRAM DESCRIPTION

The Shasta Public Library System is a collaboration of county, municipal, support groups, and individual participation to serve our communities. In 2006, Shasta County approved a financial contribution contract with the City of Redding to operate the Library System which consists of the Redding Main Library and branch libraries in Burney and Anderson. The City of Redding contracts with Library Systems & Services, LLC (LS&S) for operation of the three libraries. Shasta County is also responsible for the liability and structural maintenance of the Anderson and Burney branch library buildings.

BUDGET REQUESTS

The primary expense for the library cost center is the contractual payment for Library System operations. The FY 2017-18 annual Library System contribution is approximately \$1.3 million, which includes an annual contractual increase (1.8%) based on the Consumer Price Index (CPI). Other expenditures include Facilities costs for structural maintenance, insurance, sewer tax, and A-87 charges for the aging branch buildings and central services. County Administrative Office staff carefully review any non-emergency building-related projects and maintenance issues prior to approving action by Facilities staff. The only revenue is a net-zero reimbursement from City of Redding for County staff providing custodial services at the Burney Branch Library. The net County cost for FY 2017-18 is \$1.42 million which matches FY 2016-17.

SUMMARY OF RECOMMENDATIONS

This budget was prepared by, and is recommended by, the County Administrative Office.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds

Fiscal Year 2017-18

Budget Unit: 611 - LIBRARY ADMINISTRATION (FUND 0060)

Function: EDUCATION

Activity: LIBRARY SERVICES

Detail By Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual X Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
	2	3	4	5
Category: 600 CHARGES FOR SERVICES 692704 REIMB CLEANING COSTS	\$2,017	\$2,238	\$500	\$500
CHARGES FOR SERVICES	\$2,017	\$2,238	\$500	\$500
	Ψ2,017	Ψ2,230	Ψ300	φ500
Category: 700 MISCELLANEOUS REVENUES 799390 PRIOR PERIOD EXP ADJUSTMENT	\$17,350	\$0	\$0	\$0
		\$0	\$0 \$0	\$0 \$0
MISCELLANEOUS REVENUES	\$17,350	\$0	\$0	\$0
Category: 802 OTHER FINANCING SRCS SAL		Φ2.1	¢Ω	¢ο
896101 SALE OF SURPLUS PROPERTY	\$0	\$21	\$0	\$0
OTHER FINANCING SRCS SALE C/A	\$0	\$21	\$0	\$0
Total Revenues:	\$19,367	\$2,259	\$500	\$500
Category: 010 SALARIES AND BENEFITS				
018501 WORKERS COMP EXPERIENCE	\$0	\$59	\$56	\$56
SALARIES AND BENEFITS	\$0	\$59	\$56	\$56
Category: 030 SERVICES AND SUPPLIES				
032590 CHGS FAC MGMT COMM	\$253	\$200	\$236	\$236
032992 CHGS FAC MGMT HSHLD XP	\$2,485	\$2,730	\$2,705	\$2,705
033103 INSUR XP MISCELLANEOUS	\$2,184	\$2,203	\$2,515	\$2,515
033791 CHGS FAC MGMT MAINT STR	\$23,546	\$29,568	\$103,655	\$103,655
034800 PROF & SPECIAL SERVICES	\$0	\$10	\$0	\$0
034890 CHGS FAC MGMT PROF SVS	\$5,422	\$5,800	\$1,200	\$1,200
036100 UTILITIES	\$150	\$0	\$500	\$500
SERVICES AND SUPPLIES	\$34,042	\$40,512	\$110,811	\$110,811
Category: 050 OTHER CHARGES				
050001 CENTRAL SERVICE COST PLAN CHGS	\$11,598	\$10,657	\$5,732	\$5,732
050001 CENTRAL SERVICE COST TEAN CHOS 050003 BUILDING & EQUIP COST PLAN CHG	\$8,819	\$8,819	\$8,818	\$8,818
050800 TAXES & ASSESSMENTS	\$267	\$245	\$1,000	\$1,000
051351 CONTR TO CITY OF REDDING	\$1,263,713	\$1,270,032	\$1,292,893	\$1,292,893
OTHER CHARGES	\$1,284,398	\$1,289,753	\$1,308,443	\$1,308,443
Total Expenditures/Appropriations:	\$1,318,441	\$1,330,325	\$1,419,310	\$1,419,310
Net Cost:	\$1,299,074	\$1,328,065	\$1,418,810	\$1,418,810

FARM ADVISOR-COOPERATIVE EXTENSION SERVICE

Fund 0060 General, Budget Unit 620 Larry Forero, Farm Advisor

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2017-18 Requested Budget includes expenditures in the amount of \$218,747 with a net County cost of \$216,247 which is \$3,500 above FY 2016-17 Adjusted Budget. There are projected savings for FY 2016-17 in the amount of \$21,952 of which the department respectfully requests to apply \$3,500 to FY 2017-18 to meet business needs.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the CEO recommendation.

FINAL BOARD ACTION

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds

Fiscal Year 2017-18

Budget Unit: 620 - AGRIC EXT SERVICE FARM ADVISOR (FUND 0060)

Function: EDUCATION

Activity: AGRICULTURE EDUCATION

	· .				
	Detail By Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual X Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
	1	2	3	4	5
Category: 692703	: 600 CHARGES FOR SERVICES REIMB VEHICLE COSTS	\$3,809	\$2,599	\$2,500	\$2,500
CH	ARGES FOR SERVICES	\$3,809	\$2,599	\$2,500	\$2,500
Category 799390	PRIOR PERIOD EXP ADJUSTMENT	\$0	\$85	\$0	\$0
MIS	SCELLANEOUS REVENUES	\$0	\$85	\$0	\$0
Category: 800161	: 800 OTHR FINANCING SOURCES TRATTRANS IN ACCUM CAPITAL OUTLAY	AN IN \$0	\$19,254	\$0	\$0
OTI	HR FINANCING SOURCES TRAN IN	\$0	\$19,254	\$0	\$0
Category 896101	: 802 OTHER FINANCING SRCS SALE OF SURPLUS PROPERTY	C/A \$0	\$26	\$0	\$0
	HER FINANCING SRCS SALE C/A	\$0	\$26	\$0	\$0
			Ψ=0		Ψ.
	Total Revenues:	\$3,809	\$21,965	\$2,500	\$2,500
Category	: 010 SALARIES AND BENEFITS				
011000	REGULAR SALARIES	\$48,936	\$64,058	\$74,100	\$74,100
011200	TERMINATION/SPECIAL PAY	\$12,863	\$0	\$0	\$0
017000	EXTRA HELP	\$9,294	\$2,722	\$6,000	\$6,000
018100	EMPLOYER SHARE FICA	\$4,539	\$4,593	\$5,756	\$5,756
018201	EMPLOYER SHARE RETIREMENT	\$7,693	\$10,882	\$13,276	\$13,276
018300	EMPLOYER SHARE HEALTH INSUR	\$20,084	\$25,647	\$28,699	\$28,699
018307	EMPLYR SHR OTHER POST EMP BEN	\$1,467	\$1,921	\$2,223	\$2,223
018400	EMPLOYER SHR UNEMPLOYMENT INS	\$327	\$279	\$257	\$257
018500	WORKERS COMP EXPOSURE	\$898	\$916	\$1,009	\$1,009
018501	WORKERS COMP EXPERIENCE	\$0	\$938	\$10,417	\$10,417
SAI	LARIES AND BENEFITS	\$106,106	\$111,958	\$141,737	\$141,737
Category	: 030 SERVICES AND SUPPLIES				
032500	COMMUNICATIONS EXPENSE	\$1,786	\$1,130	\$2,000	\$2,000
032591	CHGS IT COMM	\$672	\$693	\$728	\$728
032900	HOUSEHOLD EXPENSE	\$76	\$121	\$600	\$600
032992	CHGS FAC MGMT HSHLD XP	\$5,348	\$3,839	\$7,483	\$7,483
033102	INSUR XP LIABILITY EXPOSURE	\$270	\$271	\$292	\$292
033102	INSUR XP MISCELLANEOUS	\$180	\$114	\$146	\$146
033105	INSUR XP LIABILITY EXPERIENCE	\$1,212	\$1,711	\$1,054	\$1,054
033500	MAINTENANCE OF EQUIPMENT	\$625	\$403	\$2,500	\$2,500
033700	MAINTENANCE OF STRUCTURES	\$0 \$0	\$4	\$550	\$550
033100	IMMITENTIAL OF STRUCTURES	ΨΟ	Ψ	Ψυσυ	Ψυυ

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds Fiscal Year 2017-18

Budget Unit: 620 - AGRIC EXT SERVICE FARM ADVISOR (FUND 0060)

Function: EDUCATION

Activity: AGRICULTURE EDUCATION

	Detail By Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual X Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
	1	2	3	4	5
033791	CHGS FAC MGMT MAINT STR	\$4,824	\$23,780	\$5,069	\$5,069
033900	MEDICAL/DENTAL/LAB SUPPLIES	\$6	\$0	\$0	\$0
034100	MEMBERSHIPS	\$0	\$498	\$250	\$250
034500	OFFICE EXPENSE	\$6,454	\$7,049	\$8,000	\$8,000
034800	PROF & SPECIAL SERVICES	\$0	\$5	\$0	\$0
034837	PROF PREEMPLOYMENT SVS	\$576	\$0	\$600	\$600
035500	MINOR EQUIPMENT	\$4,135	\$2,546	\$3,000	\$3,000
035530	MNR EQP IT APRV	\$197	\$0	\$3,000	\$3,000
035591	CHGS IT HARDWARE EQP	\$104	\$1,267	\$0	\$0
035700	SPECIAL DEPARTMENTAL EXPENSE	\$292	\$0	\$300	\$300
035900	TRANSPORTATION & TRAVEL	\$563	\$316	\$3,000	\$3,000
035940	TRANS/TRVL FUEL	\$4,195	\$4,203	\$8,000	\$8,000
035990	CHGS FLEET TRANS/TRVL	\$17,496	\$26,000	\$19,122	\$19,122
036100	UTILITIES	\$5,681	\$6,108	\$6,565	\$6,565
SEI	RVICES AND SUPPLIES	\$54,698	\$80,064	\$72,259	\$72,259
Category	: 050 OTHER CHARGES				
050001	CENTRAL SERVICE COST PLAN CHGS	\$8,888	\$8,967	\$4,978	\$4,978
050003	BUILDING & EQUIP COST PLAN CHG	\$1,842	\$2,607	(\$409)	(\$409)
050800	TAXES & ASSESSMENTS	\$149	\$149	\$182	\$182
ОТ	HER CHARGES	\$10,881	\$11,725	\$4,751	\$4,751
	Total Expenditures/Appropriations:	\$171,686	\$203,748	\$218,747	\$218,747
	Net Cost:	\$167,876	\$181,783	\$216,247	\$216,247

FARM ADVISOR-COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA

Fund 0060 General, Budget Unit 621 Larry Forero, Farm Advisor

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur. The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

UC Davis is not recruiting for the vacant professional staff member position for the McArthur office. The office will close June 30, 2017. There is one part-time position associated with this cost center, which is requested to be deleted due to office closure. The FY 2017-18 Requested Budget includes A-87 expenditures in the amount of \$1,497 which will occur for a few fiscal years after the office is closed, and revenues in the amount of \$20,953 to be paid by Lassen County.

SUMMARY OF RECOMMENDATIONS

The CEO recommends a minor correction to the revenues making the net County cost \$19,416 which will fall to the General Fund. The updated revenue amount of \$20,913 will be paid by Lassen County.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the CEO recommendation.

FINAL BOARD ACTION

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds

Fiscal Year 2017-18

Budget Unit: 621 - FARM ADVISOR JT LASSEN SHASTA (FUND 0060)

Function: EDUCATION

Activity: AGRICULTURE EDUCATION

	Detail By Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual X Estimated	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
	1	2	3	4	5
Category:	600 CHARGES FOR SERVICES			<u> </u>	
673100	LASSEN CO JT FARM ADVISOR	\$19,942	\$19,334	\$20,913	\$20,913
CHA	RGES FOR SERVICES	\$19,942	\$19,334	\$20,913	\$20,913
	Total Revenues:	\$19,942	\$19,334	\$20,913	\$20,913
Category:	010 SALARIES AND BENEFITS				
011000	REGULAR SALARIES	\$18,460	\$18,566	\$0	\$0
018100	EMPLOYER SHARE FICA	\$1,412	\$1,420	\$0	\$0
018201	EMPLOYER SHARE RETIREMENT	\$2,949	\$3,154	\$0	\$0
018300	EMPLOYER SHARE HEALTH INSUR	\$11,652	\$12,275	\$0	\$0
018307	EMPLYR SHR OTHER POST EMP BEN	\$553	\$556	\$0	\$0
018400	EMPLOYER SHR UNEMPLOYMENT INS	\$103	\$77	\$0	\$0
018500	WORKERS COMP EXPOSURE	\$233	\$254	\$0	\$0
SALA	ARIES AND BENEFITS	\$35,365	\$36,306	\$0	\$0
Category:	030 SERVICES AND SUPPLIES				
032500	COMMUNICATIONS EXPENSE	\$1,729	\$1,639	\$0	\$0
032900	HOUSEHOLD EXPENSE	\$18	\$0	\$0	\$0
033102	INSUR XP LIABILITY EXPOSURE	\$70	\$75	\$0	\$0
033103	INSUR XP MISCELLANEOUS	\$0	\$68	\$0	\$0
034500	OFFICE EXPENSE	\$175	\$140	\$0	\$0
035300	RENTS & LEASES OF STRUCTURES	\$4,092	\$4,092	\$0	\$0
035500	MINOR EQUIPMENT	\$229	\$0	\$0	\$0
035530	MNR EQP IT APRV	\$112	\$0	\$0	\$0
035900	TRANSPORTATION & TRAVEL	\$0	\$74	\$0	\$0
035940	TRANS/TRVL FUEL	\$84	\$0	\$0	\$0
035990	CHGS FLEET TRANS/TRVL	\$5,568	\$5,599	\$0	\$0
SERV	VICES AND SUPPLIES	\$12,081	\$11,690	\$0	\$0
Category:					
	CENTRAL SERVICE COST PLAN CHGS	\$889	\$1,418	\$1,497	\$1,497
OTH	ER CHARGES	\$889	\$1,418	\$1,497	\$1,497
	Total Expenditures/Appropriations:	\$48,336	\$49,414	\$1,497	\$1,497
	Net Cost:	\$28,393	\$30,080	(\$19,416)	(\$19,416)

PUBLIC WORKS-RECREATION AND PARKS

Fund 0060 General, Budget Unit 701 Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

BUDGET REQUESTS

The FY 2017-18 requested budget includes expenditures in the amount of \$46,578. The requested budget will maintain existing levels of service throughout the year. The general fund contribution is status quo to FY 2016-17 Adjusted Budget.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Schedule 9

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds

Fiscal Year 2017-18

Budget Unit: 701 - RECREATION & PARK DEVELOPMENT (FUND 0060)

Function: RECREATION

Activity: RECREATION FACILITIES

Detail By Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual X Estimated 3	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5
Total Revenues:	\$0	\$0	\$0	\$0
Category: 030 SERVICES AND SUPPLIES				
032992 CHGS FAC MGMT HSHLD XP	\$9,532	\$9,396	\$9,980	\$9,980
033791 CHGS FAC MGMT MAINT STR	\$17,101	\$21,970	\$18,216	\$18,216
034800 PROF & SPECIAL SERVICES	\$0	\$0	\$15,719	\$15,719
036100 UTILITIES	\$1,972	\$672	\$2,000	\$2,000
SERVICES AND SUPPLIES	\$28,606	\$32,039	\$45,915	\$45,915
Category: 050 OTHER CHARGES				
050001 CENTRAL SERVICE COST PLAN CHGS	\$618	\$326	\$413	\$413
050800 TAXES & ASSESSMENTS	\$23	\$24	\$250	\$250
OTHER CHARGES	\$642	\$350	\$663	\$663
Total Expenditures/Appropriations:	\$29,248	\$32,389	\$46,578	\$46,578
Net Cost:	\$29,248	\$32,389	\$46,578	\$46,578

DEPARTMENT OF PUBLIC WORKS-VETERANS HALLS DIVISION

Fund 0060 General, Budget Unit 710 Patrick J. Minturn, Director of Public Works

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from the rental of the facilities, beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2017-18 requested budget includes expenditures in the amount of \$124,988 and revenues in the amount of \$5,350. The FY 2017-18 requested budget results in a net County cost of \$119,638 which is a decrease of \$65,352 as compared to the FY 2016-17 adjusted budget. The department anticipates ending FY 2015-16 under budget by \$36,610.

One project, at a total cost of \$11,154 for an HVAC replacement is requested for the Anderson Hall.

SUMMARY OF RECOMMENDATIONS

The CEO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

County of Shasta Financing Sources and Uses by Budget Unit by Object Governmental Funds

Fiscal Year 2017-18

Budget Unit: 710 - VETERANS HALLS (FUND 0060)

Function: RECREATION

Activity: VETERANS MEMORIAL BUILDINGS

2015-16 Actuals 2 Y \$5,641 \$5,641	2016-17 Actual X Estimated 3	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors 5
Y \$5,641	1	4	5
\$5,641	\$7 913	•	
	\$7 913		
\$5.641	Ψ1,713	\$5,000	\$5,000
1 - 9 -	\$7,913	\$5,000	\$5,000
\$165	\$0	\$350	\$350
\$165	\$0	\$350	\$350
\$5,806	\$7,913	\$5,350	\$5,350
\$1,829	\$1,681	\$1,830	\$1,830
\$1,639	\$1,626	\$1,900	\$1,900
			\$5,176
\$141	\$0	\$0	\$0
		·	\$0
\$0		\$0	\$0
\$78,807			\$93,154
			\$3,207
		\$6,540	\$6,540
		\$1,500	\$1,500
\$1,409	\$1,390	\$1,658	\$1,658
\$585	\$594	\$685	\$685
\$98,210	\$144,598	\$115,650	\$115,650
\$2,656	\$2,950	\$1,823	\$1,823
\$9,604	\$10,083	\$5,915	\$5,915
\$1,032	\$1,442	\$1,600	\$1,600
\$13,294	\$14,475	\$9,338	\$9,338
\$0	\$26,056	\$0	\$0
\$0	\$26,056	\$0	\$0
\$111,504	\$185,130	\$124,988	\$124,988
\$105,698	\$177,217	\$119,638	\$119,638
	\$5,641 \$165 \$165 \$5,806 \$1,829 \$1,639 \$5,069 \$141 \$0 \$0 \$78,807 \$2,238 \$5,242 \$1,247 \$1,409 \$585 \$98,210 \$2,656 \$9,604 \$1,032 \$13,294 \$0 \$0 \$0	\$5,641 \$7,913 \$165 \$0 \$165 \$0 \$5,806 \$7,913 \$1,829 \$1,681 \$1,639 \$1,626 \$5,069 \$6,414 \$141 \$0 \$0 \$159 \$0 \$25,513 \$78,807 \$100,692 \$2,238 \$278 \$5,242 \$4,716 \$1,247 \$1,530 \$1,409 \$1,390 \$585 \$594 \$98,210 \$144,598 \$2,656 \$2,950 \$9,604 \$10,083 \$1,032 \$1,442 \$13,294 \$14,475	\$5,641 \$7,913 \$5,000 \$165 \$0 \$350 \$165 \$0 \$350 \$5,806 \$7,913 \$5,350 \$1,829 \$1,681 \$1,830 \$1,639 \$1,626 \$1,900 \$5,069 \$6,414 \$5,176 \$141 \$0 \$0 \$0 \$0 \$159 \$0 \$0 \$25,513 \$0 \$78,807 \$100,692 \$93,154 \$2,238 \$278 \$3,207 \$5,242 \$4,716 \$6,540 \$1,247 \$1,530 \$1,500 \$1,409 \$1,390 \$1,658 \$585 \$594 \$685 \$98,210 \$144,598 \$115,650 \$2,656 \$2,950 \$1,823 \$9,604 \$10,083 \$5,915 \$1,032 \$1,442 \$1,600 \$13,294 \$14,475 \$9,338

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