

JUVENILE HALL CONSTRUCTION
Fund 0046 Public Safety, Budget Unit 16902
Patrick J. Minturn, Director Public Works

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
FIXED ASSETS	\$0	\$10,000	\$9,258	\$765,000	\$765,000	\$765,000
TOTAL EXPENDITURES*****	\$0	\$10,000	\$9,258	\$765,000	\$765,000	\$765,000
OTHR FINANCE SRCS T/IN	\$0	\$10,000	\$13,901	\$2,490,000	\$2,490,000	\$2,490,000
TOTAL REVENUES*****	\$0	\$10,000	\$13,901	\$2,490,000	\$2,490,000	\$2,490,000
JUVENILE HALL FACILITY EXP OVER (UNDER) REV	\$0	\$0	(\$4,643)	(\$1,725,000)	(\$1,725,000)	(\$1,725,000)

PROGRAM DESCRIPTION

This budget was established for the purpose of performing the work necessary to build a new juvenile hall. Shasta County received a funding award in the amount of \$14 million from the Local Youthful Offender Rehabilitative Facility Construction Funding Program (SB 81) to construct a new 90-bed juvenile hall facility. The total construction project is estimated to cost \$17,908,000, with a County cash match of \$1,975,000, and in-kind match of \$883,000.

SUMMARY OF RECOMMENDATIONS

On April 21, 2009 the Board accepted the state grant and appropriated 2.5 million for the County's cost of the project. Revenues in the amount of \$2,490,000 and expenditures in the amount of \$765,000 are requested in the FY 2009-10 Proposed Budget. This is significantly higher than appropriations in the amount of \$10,000 for FY 2008-09. In FY 2009-10 primary expenditures will be architectural services (consultant chosen through an RFP process to begin in spring 2009), real estate due diligence services provided by the state, and Public Works administration services.

PENDING ISSUES AND POLICY CONSIDERATIONS

There could be significant financial challenges to the County for this project as the State will reimburse the County in arrears, on a quarterly basis for grant-approved expenditures. Additionally, the State will retain 20% of the total grant amount, or 2.8 million, towards the end of the project until specific State requirements are met. This will mean that the County will need to provide the needed cash flow for the project, and this could result in the project fund experiencing a negative cash balance and thus paying interest to the County Treasury for temporary borrowing in order to maintain a positive cash flow. Finally, once the County signs the agreements required by the State for this project the County will be entirely responsible for any project cost or timeline overruns. The Probation Department, the Public Works Department and the County Administrative Office will work closely to mitigate as much negative financial impact to the County as possible during the completion of this valuable and important project.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions allocated with this budget unit.

PUBLIC WORKS-SURVEYOR
 Fund 0060 General, Budget Unit 172
 Patrick J. Minturn, Director of Public Works

	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
STATE CONTROLLER COUNTY BUDGET ACT (1985)						
SERVICES AND SUPPLIES	51,654	41,750	26,411	31,000	31,000	31,000
OTHER CHARGES	49	279	279	210	210	210
TOTAL EXPENDITURES*****	\$51,703	\$42,029	\$26,690	\$31,210	\$31,210	\$31,210
CHARGES FOR SERVICES	32,087	25,000	21,587	25,000	25,000	25,000
TOTAL REVENUES*****	\$32,087	\$25,000	\$21,587	\$25,000	\$25,000	\$25,000
SURVEYOR EXP OVER (UNDER) REV	\$19,616	\$17,029	\$5,103	\$6,210	\$6,210	\$6,210

PROGRAM DESCRIPTION

The office of the County Surveyor checks records of survey, parcel and subdivision maps, and levies fees for those services. The office also provides map service for County departments; i.e., the County Clerk. The Road Fund finances the labor necessary to perform these services. The fees charged for these services and contributions from the General Fund are used to offset costs.

BUDGET REQUESTS

The FY 2009-10 requested budget includes a static revenue of \$25,000 and \$10,819 (25.7 percent) decrease in expenditures as compared to the FY 2008-09 adjusted budget.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

MISCELLANEOUS GENERAL
Fund 0060 General, Budget Unit 173
Lawrence G. Lees, County Administrative Officer

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	638,171	764,398	604,729	609,968	638,568	638,568
OTHER CHARGES	213,694	262,700	193,725	326,700	330,700	330,700
INTRAFUND TRANSFERS	-69,077	-72,461	-72,461	-47,338	-47,338	-47,338
TOTAL EXPENDITURES*****	\$782,789	\$954,637	\$725,993	\$889,330	\$921,930	\$921,930
REV FROM MONEY & PROPERTY	9,774	8,000	10,057	9,000	9,000	9,000
CHARGES FOR SERVICES	961	300	947	300	300	300
MISCELLANEOUS REVENUES	4,936	3,771	3,771	2,724	2,724	2,724
TOTAL REVENUES*****	\$15,671	\$12,071	\$14,775	\$12,024	\$12,024	\$12,024
MISCELLANEOUS GENERAL 1 EXP OVER (UNDER) REV	\$767,117	\$942,566	\$711,218	\$877,306	\$909,906	\$909,906

PROGRAM DESCRIPTION

This budget unit finances miscellaneous expenditures, which are not routinely allocable to departments.

BUDGET REQUEST

The FY 2009-10 budget request reflects a net cost of \$877,306. The Services and Supplies area of this budget funds expenses associated with: operations and maintenance costs associated with first floor and basement of the Courthouse (\$64,000); two programs run by the District Attorney - the Illegal Dumping Program (\$130,000), and the Real Estate Fraud Program (\$63,000); the annual Other Post Employment Benefit (OPEB) actuarial valuation (\$10,000); the annual county financial audit (\$73,000); nuisance abatement clean-up (\$60,000); the Quincey Library Group forester (\$11,060); assessment appeals, employee appeals and nuisance abatement (\$12,000); the annual contribution to the Women’s Refuge (\$24,300); and utilities or energy retrofit expense for various demolished county buildings as well as the county-share of the main courthouse (\$150,000).

Due to the County’s declining discretionary revenues, several reductions in payments to community partners are recommended. The contribution to the Women’s Refuge is recommended to be reduced 10 percent, from \$27,000 to \$24,300. For a second year, no appropriation for the State Fair Booth is recommended.

Under “Other Charges” is an annual allocation for the court ordered tax back-fill to the City of Shasta Lake (\$262,700). The County’s annual contribution (\$64,000) to the Shasta Local Agency Formation Commission (LAFCo) has been moved to this budget unit. This allows various contributions with countywide significance to be reflected in one budget unit.

SUMMARY OF RECOMMENDATIONS

The Recommended Budget is the same as the Requested Budget with technical adjustments. Added are operations and maintenance of parking meters located in the parking garage (\$3,600); an additional \$25,000 for the OPEB valuation; and, an additional \$4,000 for LAFCo.

General Fund departments were directed to achieve a ten percent reduction in net-county-cost, adjusted for A-87 cost reimbursement. The Miscellaneous General target reduction is \$99,263. By achieving savings in Services and Supplies, the net decrease in this budget unit is \$125,805.

PENDING ISSUES AND POLICY CONSIDERATIONS

The local Court has occupied the first floor and portions of the basement, at no additional cost because the County received a reduction in the Maintenance of Effort (MOE). The occupancy agreement states the Court will assume these costs (utilities and maintenance) once court-related collections exceed the reduction in the County's MOE (approximately \$400,000).

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

TOBACCO SETTLEMENT GRANTS
 Fund 0060 General, Budget Unit 174
 Lawrence G. Lees, County Administrative Officer

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	565,435	294,642	234,262	183,000	213,000	213,000
OTHER CHARGES	2,933,376	101,583	50,690	0	0	0
OTHER FINANCING USES	0	3,422,376	3,422,375	1,620,000	1,890,000	1,890,000
TOTAL EXPENDITURES*****	\$3,498,811	\$3,818,601	\$3,707,327	\$1,803,000	\$2,103,000	\$2,103,000
MISCELLANEOUS REVENUES	1,804,757	1,830,000	1,983,146	1,800,000	2,100,000	2,100,000
TOTAL REVENUES*****	\$1,804,757	\$1,830,000	\$1,983,146	\$1,800,000	\$2,100,000	\$2,100,000
TOBACCO SETTLEMENT GRANTS EXP OVER (UNDER) REV	\$1,694,054	\$1,988,601	\$1,724,181	\$3,000	\$3,000	\$3,000

PROGRAM DESCRIPTION

This budget unit was established to provide a mechanism for disbursement of tobacco litigation settlement funds. On March 13, 2007, the Board renewed a grant agreement with Shasta Community Health Center in the amount of ten percent of the annual tobacco settlement receipts to provide health care services to the medically underserved population of Shasta County. Long-term debt payments for the new Administration Center are made from this budget unit. On June 24, 2008, the Board of Supervisors dedicated 90 percent of the annual tobacco settlement receipts to the repayment of bond financing for the construction of the Administration Building (SCAC) and appurtenant parking.

BUDGET REQUEST

The FY 2009-10 budget request reflects anticipated Tobacco Settlement revenue of \$1.8 million. The Board's commitment to provide ten percent of the annual receipts of the tobacco litigation settlement receipts to the Shasta Community Health Center equates to \$180,000. In addition, the new Administration Center debt payment of \$1.6 million is financed by this budget.

The Auditor has established a new long-term debt service fund for the SCAC. Funds on deposit with the lending agent were transferred to this fund. The \$1.6 million transfer-out to the debt service fund is the net of one-time funds on deposit.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget increases anticipated revenue and associated expenses by \$300,000.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

PUBLIC WORKS-CSA ADMINISTRATION

Fund 00060 General, Budget Unit 175

Patrick J. Minturn, Director of Public Works

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SALARIES AND BENEFITS	527,154	572,101	538,200	554,413	554,413	554,413
SERVICES AND SUPPLIES	97,346	104,450	85,256	99,332	99,332	99,332
OTHER CHARGES	13,898	16,509	16,509	15,947	15,947	15,947
APPROP FOR CONTINGENCY	0	4,000	0	0	0	0
TOTAL EXPENDITURES*****	\$638,398	\$697,060	\$639,966	\$669,692	\$669,692	\$669,692
CHARGES FOR SERVICES	612,271	697,060	630,144	669,692	669,692	669,692
TOTAL REVENUES*****	\$612,271	\$697,060	\$630,144	\$669,692	\$669,692	\$669,692
CSA ADMINISTRATION EXP OVER (UNDER) REV	\$26,127	\$0	\$9,822	\$0	\$0	\$0

PROGRAM DESCRIPTION

This budget reflects the fiscal activity of the "umbrella" organization, which provides operational and administrative support to thirteen active County Service Areas (CSA), three Street Lighting Districts and sixty six subsidiary Permanent Road Divisions. More than 3,500 County residents currently benefit from the services provided by CSAs. The CSA Administration Fund is financed entirely by the charges to the individual CSAs. Responsibility for management of this unit, and provision of CSA services, is within the Department of Public Works. Personnel directly assigned to CSA Administration include one clerical position, five field technicians, and seven extra-help technicians.

BUDGET REQUESTS

The FY 2009-10 requested budget includes \$23,768 decrease in both expenditures and revenues as compared to the FY 2009-10 adjusted budget. The budget submitted is fully supported by administrative fees levied in the benefiting CSAs. There is no General Fund support for this budget.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

Title	As of June 09	09-10 Request	09-10 Rec	Change
Utility Operations Superintendent	1.00	1.00	1.00	0.00
Administrative Secretary II	1.00	1.00	1.00	0.00
Lead Water/Wastewater Operator	1.00	1.00	1.00	0.00
Water/Wastewater Operator I/II or Water/Wastewater Operator Trainee	3.00	3.00	3.00	0.00
Total	6.00	6.00	6.00	0.00

**PUBLIC WORKS- SECURE RURAL SCHOOLS AND COMMUNITY
SELF-DETERMINATION ACT TITLE III ADMINISTRATION**

Fund 0065 General Federal Forest Title III, Budget Unit 176

Patrick J. Minturn, Director of Public Works

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	633	1,000	526	497,763	497,763	497,763
OTHER CHARGES	0	2,000	0	0	0	0
OTHER FINANCING USES	521,560	76,249	76,229	0	0	0
TOTAL EXPENDITURES*****	\$522,193	\$79,249	\$76,754	\$497,763	\$497,763	\$497,763
REV FROM MONEY & PROPERTY	6,476	1,548	4,319	1,576	1,576	1,576
INTERGOVERNMENTAL REVENUES	310,369	0	261,245	220,608	220,608	220,608
TOTAL REVENUES*****	\$316,845	\$1,548	\$265,564	\$222,184	\$222,184	\$222,184
TITLE III PROJECTS EXP OVER (UNDER) REV	\$205,348	\$77,701	(\$188,809)	\$275,579	\$275,579	\$275,579

PROGRAM DESCRIPTION

The Secure Rural Schools and Community Self-Determination Act of 2000 increased timber receipts for local schools and roads. The Act allocated 85 percent of these funds to local schools and roads. It also set aside the remaining 15 percent for projects to be allocated at the Board of Supervisor's discretion. This 15 percent can be allocated for projects in the woods (Title II) and/or to reimburse county departments for expenses incurred on federal lands or for fire education programs (Title III). The Board has selected a Resource Advisory Committee (RAC) to develop project proposals. County departments that meet the above criteria may also submit requests for project funding.

BUDGET REQUESTS

The FY 2009-10 requested budget includes expenditures in the amount of \$497,763 and revenues in the amount of \$222,184. A call for projects began in December, with award recommendations to the Board of Supervisors in late spring or early summer. It is unknown who the recipients of these awards will be at this time. In FY 2009-10, awards for cycle FY 2008-09 and FY 2009-10 will be distributed.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

CENTRAL SERVICE COSTS (A-87)

Fund 0060 General, Budget Unit 199

Connie Regnell, Auditor – Controller

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	39,622	0	0	0	0	0
INTRAFUND TRANSFERS	-1,841,597	-2,483,489	-2,483,489	-1,733,470	-1,733,470	-1,733,470
OTHER FINANCING USES	1,024,067	1,691,257	1,691,257	1,789,016	1,062,255	1,062,255
TOTAL EXPENDITURES*****	(\$777,908)	(\$792,232)	(\$792,232)	\$55,546	(\$671,215)	(\$671,215)
MISCELLANEOUS REVENUES	904,742	1,465,348	1,465,348	806,239	806,239	806,239
TOTAL REVENUES*****	\$904,742	\$1,465,348	\$1,465,348	\$806,239	\$806,239	\$806,239
CENTRAL SERVICE COST A- 87 EXP OVER (UNDER) REV	(\$1,682,650)	(\$2,257,580)	(\$2,257,580)	(\$750,693)	(\$1,477,454)	(\$1,477,454)

PROGRAM DESCRIPTION

This budget unit is considered a "contra" budget unit, which means it is used to offset operating expenses of general County operations. The main purpose is to charge for services, equipment, and building occupancy by departments and agencies. This is allowable in the countywide cost allocation plan regulations.

BUDGET REQUESTS

This budget unit reflects expense offsets and revenue from that portion of the Countywide cost allocation plan (A-87) charged to departments and agencies outside the County's general operating funds. The cost offsets reflected in this budget unit total \$751 thousand for FY 2009-10 as calculated by the Auditor-Controller's Office. This is a decrease of \$1.5 million from the prior fiscal year and is primarily attributable to a leveling off of depreciation on the new Shasta County Administrative Center.

The County Administrative Office made the determination that many of the county departments would be unable to absorb this A-87 costs attributable to the Administration Center and requested Board approval to provide assistance to the affected departments. The Board granted assistance to 15 departments during the FY 2005-06 preliminary budget workshop. This budget continues the subsidy program and proposes to offset \$1 million of this cost increase for departments residing outside the General Fund. Departments residing in the General Fund have absorbed the depreciation expense via increased net county cost.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget is as requested by the department head, with several technical adjustments. The General Fund departments do not receive a transfer-out for the Administration Center offset.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The County Administrative Officer and the County Auditor-Controller concur with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

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