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IA 10 – Transportation Accident

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Two major types of transportation accidents are considered in this incident annex: air and rail. Motor vehicle accidents that occur on roadways within the County would not normally constitute a major emergency under the Emergency Operations Plan, unless hazardous materials or mass casualties/fatalities complicate the incident. Those contingencies are covered in other annexes. The Shasta County Fire Department and Sheriff's Office will assume initial command if the transportation accident involves a fire and/or casualties and to secure the incident site. The Federal Aviation Administration has the authority and responsibility to investigate all accidents involving aircraft. The National Transportation Safety Board has the authority and responsibility to investigate accidents involving all aircraft and selected rail accidents. It is National Transportation Safety Board policy to be on the scene of a major accident as soon as possible. In minor aircraft accidents, the Federal Aviation Administration may respond to the scene instead of the National Transportation Safety Board. The Department of Defense has the authority to investigate any accident involving military aircraft.

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Action Items	**Supplemental Information**
PRE-INCIDENT PHASE	
❑ Arrange for personnel to participate in necessary training and exercises, as determined by County Director of Emergency Services.	
❑ Participate in County preparedness activities, seeking understanding of interactions with participating agencies in a major transportation incident scenario.	
❑ Ensure that emergency contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to the Shasta County Operational Area Emergency Operations Center.	
❑ Inform County Director of Emergency Services of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
❑ Arrange for personnel to participate in necessary training and exercises, as determined by the County Director of Emergency Services and Fire Department.	
❑ Assess the County's transportation infrastructure (e.g., roads, bridges, and traffic control devices) and implement an emergency transportation route plan.	
❑ Develop alternate routes based on assessment of hazard threats to transportation infrastructure and based on input from the County Emergency Operations Center, California Department of Transportation, and other road owners.	
RESPONSE PHASE	
❑ Notification of the occurrence of a transportation incident will come through the 9-1-1 Dispatch Center or observance by field personnel.	

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Action Items	**Supplemental Information**
☐ Conduct a scene assessment to determine appropriate level of emergency medical, transportation, and hazardous materials response. Based on the location of the accident, mass casualty and/or evacuation procedures may be required.	*ICS Form 209 – Incident Status Summary*
☐ Determine the type, scope, and extent of the hazardous materials incident (*recurring*). Verify reports and obtain estimates of the area that may be affected.	*Incident Annex 7 – Hazardous Material Incident Annex of the County Emergency Operations Plan*
☐ Develop alternate routes based on assessment of damages to County transportation infrastructure and based on input from the Operational Area Emergency Operations Center, California Department of Transportation, and other road owners. Estimate emergency staffing levels and request personnel support.	
☐ County personnel should not attempt to remove accident-related debris from the accident area except as necessary to facilitate fire suppression, rescue, and emergency medical care.	
☐ The Sheriff's Office has the authority to secure the crash site to maintain the integrity of the accident site (after fire suppression and victim rescue operations are complete).	
☐ Contact the National Transportation Safety Board (Safety Office, 425-227-2000, 24 hours) prior to removing deceased victims or moving aircraft wreckage.	
☐ For railroad accidents, the Incident Commander should contact the railroad company's emergency response center, as well as the National Transportation Safety Board prior to removing any victims or wreckage.	
☐ Coordinate the collection, storage, and disposition of all human remains and their personal effects from the crash site.	
☐ Activate the Operational Area Emergency Operations Center and establish Incident or Unified Command, as appropriate. Staffing levels vary with the complexity and needs of the response.	
☐ If appropriate, the Incident Commander (or designee) will activate the Emergency Alert System by contacting the National Weather Service to initiate a public broadcast message. Radio and television stations will copy the message and interrupt regular programming for the emergency broadcast.	
☐ Develop work assignments for Incident Command System positions (*recurring*).	*ICS Form 203 – Organization Assignment List*
☐ Identify local, regional, and/or State agencies that may be able to mobilize resources and staff to the Operational Area Emergency Operations Center for support.	
☐ Notify supporting emergency response agencies, California Department of Transportation, National Transportation Safety Board, and Federal Aviation Administration if the accident involves an aircraft.	
☐ Notify Command Staff, support agencies, adjacent jurisdictions, coordinators, and/or liaisons of any situational changes.	

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❑ Confirm or establish communications links among the Shasta County Operational Area Emergency Operations Center, local City Emergency Operations Centers, and other Agency Operations Centers, as applicable. Confirm operable phone numbers and verify functionality of alternative communication equipment/channels.	
❑ Ensure that all required notifications have been completed. Consider other local, County, regional, State, and federal agencies that may be affected by the incident. Notify them of the status.	
▪ For incidents occurring on State highways, ensure that the California Department of Transportation has been notified.	
▪ Contact appropriate key stakeholders and partners if the incident poses an actual or potential threat to State parks, recreational areas, historical sites, environmentally sensitive areas, tourist routes, or other designated areas.	
▪ If agricultural areas and livestock are potentially exposed or impacted, notify local extension services (California University) and the Shasta County Agricultural Commissioner, California Department of Food and Agriculture, and the State Veterinarian.	*Emergency Function 11 Food and Agriculture Annex of the County Emergency Operations Plan*
❑ Appoint a Public Information Officer to formulate emergency public information messages and media responses utilizing "one message, many voices" concepts (*recurring)*.	
❑ Public information focusing on transit access points, control, and traffic control will be reviewed by the Sheriff (or designee). Information will be approved for release by the Incident Commander and Lead Public Information Officer prior to dissemination to the public.	
❑ If necessary, establish a Joint Information Center staffed by Public Information Officers from various agencies.	*Emergency Function 15 Public Information Annex of the County Emergency Operations Plan*
❑ Allow the airline or agency affected by the accident to confirm casualties and to notify the next of kin via prescribed methodology.	
❑ Advise the Operational Area Emergency Operations Center and California Department of Transportation of road restrictions and resource/support needs.	
❑ Coordinate provision of up-to-date information to friends and family of victims. Consideration should be giving to keeping all such people in a central location, protected from the press, and where information can be provided as it becomes available.	
❑ Support the removal of debris in coordination with, or under the direction of, investigative agencies such as the Transportation Security Administration, National Transportation Safety Board, and Federal Bureau of Investigation.	

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❑ Submit a request for emergency/disaster declaration, as applicable.	*Basic Plan of the County Emergency Operations Plan*
❑ If necessary, determine the need to conduct evacuations and sheltering activities.	
❑ Coordinate with the American Red Cross to provide Shelter and Family Referral Services through the Emergency Operations Center.	
❑ Determine the need for additional resources and request as necessary through appropriate channels.	
❑ Develop an Incident Action Plan (*recurring*). This document is developed by the Planning Section and approved by the Incident Commander. The Incident Action Plan should be discussed at regular intervals and modified as the situation changes.	*ICS Form 202 – Incident Objectives, ICS Form 203 – Organization Assignment List, ICS Form 204 – Assignment List, ICS Form 205 – Incident Radio Communications Plan, ICS Form 206 – Medical Plan, Safety Message, Incident Map*
❑ Implement objectives and tasks outlined in the Incident Action Plan (*recurring*).	
❑ Record all Emergency Operations Center and individual personnel activities (*recurring*). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	*Emergency Operations Center Planning Section Position Checklist, ICS Form 214 – Unit Log*
❑ Record all incoming and outgoing messages (*recurring*). All messages, and the names of those sending and receiving them, should be documented as part of the Emergency Operations Center log.	
❑ Produce situation reports (*recurring*). At regular intervals, the Emergency Operations Center Director and staff will assemble a Situation Report.	*ICS Form 209 – Incident Status Summary*
RECOVERY/DEMOBILIZATION PHASE	
❑ Ensure that all reports of injuries, deaths, and major equipment damage due to fire response are communicated to the Incident Commander and/or Safety Officer.	
❑ Coordinate with the American Red Cross to assist families affected by the transportation incident	
❑ Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	*ICS Form 221 – Demobilization Plan*
❑ Release mutual aid resources as soon as possible.	
❑ If necessary, provide critical incident stress management to first responders.	
❑ Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
❑ Deactivate/demobilize the County Emergency Operations Center.	

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Action Items	**Supplemental Information**
❑ Implement revisions to the County Emergency Operations Plan and supporting documents based on lessons learned and best practices adopted during response.	
❑ Correct any response deficiencies reflected in the Improvement Plan.	
❑ Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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