

SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)

Minutes

January 13, 2017

Members: Wendy Longwell, Linda Roberts, Shyrle De Haven

Shasta County Staff: Sarah Adamec, Debbie Cowan, Dean True

Guest: Joy Newcom-Wade, Sharla Adkins

Absent Members: Elizabeth Slosson, Marty Longwell, Evan LeVang

DRAFT

Agenda Item	Discussion	Action	Individual(s) Responsible
I. Introductions	<ul style="list-style-type: none"> ➤ The acting chair extended a warm welcome to all attendees. ➤ Board members and audience members introduced themselves if they chose. 		<ul style="list-style-type: none"> ➤ Wendy Longwell
II. Public Comment Period	<ul style="list-style-type: none"> ➤ There were no public comments made. 		
III. Member Training	<ul style="list-style-type: none"> ➤ Discussed doing an overview on Robert's Rules of Order and the Brown Act. 	<ul style="list-style-type: none"> ➤ Will present a training 	<ul style="list-style-type: none"> ➤ Sarah Adamec
IV. Minutes	<ul style="list-style-type: none"> ➤ Minutes from the September 9, 2016 meeting were presented in written form. 	<ul style="list-style-type: none"> ➤ Approved the September 9, 2016 minutes 	<ul style="list-style-type: none"> ➤ Linda Roberts(motion) Shyrle DeHaven(second)
V. Announcements and Review of Correspondence	<ul style="list-style-type: none"> ➤ Governor Brown presented his budget 		
VI. IHSSAC Chair Report	<ul style="list-style-type: none"> ➤ No report 		
VII. Shasta County's IHSS and Public Authority Division Reports	<ul style="list-style-type: none"> ➤ For the month of December, there were 2968 active providers in Shasta County and 2743 active recipients. \$3.1 million was dispersed for 286,761 hours worked. We received 171 new IHSS applications in December and 3813 phone calls. ➤ There is a new report from the State projecting overtime hours for IHSS. The report shows 677 cases will be eligible to overtime hours. The projected costs of the overtime is \$317,911. ➤ The state put out a report of violations by county that were valid and upheld. In Shasta County for the month of November 24 providers received their first violation and 2 received their second violation. Shasta County has no providers that have received a third violation. ➤ Electronic time sheets are coming. Stakeholder review is scheduled for February, 		<ul style="list-style-type: none"> ➤ Debbie Cowan

	the pilot is set for May and roll out is set for June. As a provider you will be able to get information as to where your payment is.		
VIII. IHSS AC Members Reports	➤ Nothing reported		
IX. Ad Hoc Committee Reports	<u>Ad Hoc Publicity Committee-</u> ➤ E-mail your ideas for next year’s newsletter to Linda. Linda will get a meeting together next month to start planning the newsletter. <u>Ad Hoc Training Committee</u> ➤ Talked about potential training for electronic time sheets and reviewing responsibilities with both providers and recipients.		➤ Linda Roberts ➤ Wendy Longwell
X. Discussion	<u>Damaged timecards</u> ➤ Wendy reported that she received a phone call from IHSS that having replacement timecards available for pick up in will call would not be an option. <u>2017 Newsletter</u> ➤ E-mail topic ideas to Linda @kingsmonarch@hotmail.com <u>New Committee Members</u> ➤ Sharla Adkins and Joy Newcom-Wade introduced themselves and told us a little bit about themselves.	➤ Linda will compile a list of topics and schedule a meeting for February.	Linda Roberts
XI. Action Item	Consider recommending to the Board of Supervisors appointment to the IHSSAC, including recommendations for reappointment of current IHSSAC members whose terms are expiring.	➤ A vote was taken to recommend the appointment of Joy Newcom-Wade and Sharla Adkins to the IHSSAC for a term ending 03/31/2019, with no “nay” or “abstention” votes. ➤ A vote was taken to recommend	➤ Shyrle DeHaven (motion)/ Linda Roberts(second) ➤ Linda Roberts (motion)/Wendy

	Contact Sheet for all advisory committee members	reappointment of Shyrle DeHaven and Elizabeth Slossen to the IHSSAC for a term ending 03/31/2020, with no “nay” or “abstention” votes Will create a contact sheet and send it out to all members	Longwell (second) ➤ Sarah Adamec
XI. Future Agenda Items	<ul style="list-style-type: none"> ➤ Consider continuing membership in CICA. ➤ Authorize the Ad Hoc Publicity Sub-Committee to approve the IHSS newsletter when completed ➤ Training on Brown Act/Robert rules of order. ➤ Consider appointing new members to the Ad Hoc Sub- Committee 		
XII. Adjournment	➤ The next IHSSAC meeting will be held on May 12, 2017	➤ Meeting adjourned	Shyrle DeHaven(motion) Linda Roberts(second)

Evan LeVang, Chairman

Sarah Adamec, Committee Coordinator