

**SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)**  
**Minutes**  
**March 25, 2019**

Members: Evan LeVang, Wendy Longwell, Sharla Adkins, Joy Newcom-Wade

Shasta County Staff: Sarah Adamec

Absent Members: Elizabeth Slosson, Shyrle DeHaven

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Individual(s) Responsible</b>
I. Introductions	<ul style="list-style-type: none"> <li>➤ The acting chair extended a warm welcome to all attendees.</li> <li>➤ Board members and audience members introduced themselves if they chose.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Evan LeVang</li> </ul>
II. Public Comment Period	<ul style="list-style-type: none"> <li>➤ There were no public comments made.</li> </ul>		
III. Member Training	<ul style="list-style-type: none"> <li>➤ No Training</li> </ul>		<ul style="list-style-type: none"> <li>➤</li> </ul>
IV. Minutes	<ul style="list-style-type: none"> <li>➤ Minutes from the June 13, 2018, October 10, 2018 and March 25, 2019 meetings were presented in written form.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Approve June 13, 2018, October 10, 2018 and March 25, 2019 minutes.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Wendy Longwell (motion) Sharla Adkins (second)</li> </ul>
V. Announcements and Review of Correspondence			<ul style="list-style-type: none"> <li>➤ Sarah Adamec</li> </ul>
VI. IHSSAC Chair Report	<ul style="list-style-type: none"> <li>➤ Evan again gave kudos to IHSS/PA for doing a good job. He also mentioned that the DAC is available to help.</li> </ul>		<ul style="list-style-type: none"> <li>➤ Evan LeVang</li> </ul>
VII. Shasta County's IHSS and Public Authority Division Reports			
VIII. IHSS AC Members Repots	<ul style="list-style-type: none"> <li>➤</li> </ul>		<ul style="list-style-type: none"> <li>➤</li> </ul>

IX. Ad Hoc Committee Reports	<u>Ad Hoc Publicity Committee-</u> ➤ Newsletter Sub-committee will meet after this meeting <u>Ad Hoc Training Committee:</u> ➤ On hold until there is a need.		➤ Sharla Adkins
X. Discussion	➤ The committee discussed and agreed to reappoint Wendy Longwell, Sharla Adkins and Joy Newcome-Wade. ➤ The committee discussed and agreed to authorize the Publicity sub-committee to complete and print the newsletter ➤ The committee discussed and agreed to authorize meeting dates for the rest of 2019. The dates agreed on were June 19, 2019 and September 18, 2019.	➤ Wendy, Sharla and Joy all accepted their re-appointments.	
XI. Action Item	➤ Consider approving the reappointment of Wendy Longwell to the IHSS Advisory committee.  ➤ Consider approving the reappointment of Sharla Adkins to the IHSS Advisory Committee.  ➤ Consider approving the reappointment of Joy Newcom-Wade to the IHSS Advisory Committee	➤ A vote was taken to recommend the reappointment of Wendy Longwell to the IHSS Advisory Committee with no “nay” or “abstention” votes. Motion passed ➤ A vote was taken to recommend the reappointment of Sharla Adkins to the IHSS Advisory Committee with no “nay” or “abstention” votes. Motion passed ➤ A vote was taken to recommend the reappointment of Wendy Longwell to the IHSS Advisory	➤ Sharla Adkins (motion) Joy Newcom-Wade (second)  ➤ Joy Newcom-Wade(motion) Sharla Adkins(second)  ➤ Wendy Longwell (motion) Sharla Adkins (second)

	<ul style="list-style-type: none"> <li>➤ Consider authorizing the Publicity sub-committee to approve the IHSS newsletter when complete</li> <li>➤ Consider approving June 19, 2019, 2:30-4:00 and September 18, 2:30-4:00 as the remaining meeting for 2019.</li> </ul>	<p>Committee with no “nay” or “abstention” votes. Motion passed</p> <ul style="list-style-type: none"> <li>➤ A vote was taken to authorize the Publicity Sub Committee to approve the newsletter when complete. With no “nay” or “abstention” votes. Motion passed.</li> <li>➤ A vote was taken to approve June 19, 2019, 2:30-4:00 and September 18, 2019, 2:30-4:00 as the IHSS Advisory meeting times for 2019.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Wendy Longwell (motion) Sharla Adkins (second)</li> <li>➤ Sharla Adkins (motion) Wendy Longwell (second)</li> </ul>
XI. Future Agenda Items	<ul style="list-style-type: none"> <li>➤ CICA Membership</li> <li>➤ 2020 Dates</li> <li>➤ Spring Newsletter</li> </ul>		
XII. Adjournment	<ul style="list-style-type: none"> <li>➤ The next IHSSAC meeting will be held 06/19/19</li> </ul>	<ul style="list-style-type: none"> <li>➤ Meeting adjourned</li> </ul>	Wendy Longell(motion)/ Sharla Adkins (second)

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Evan LeVang, Acting Chair

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Sarah Adamec, Committee Coordinator