

SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)

Minutes

June 13, 2018

Members: Wendy Longwell, Sharla Adkins, Joy Newcom-Wade, Shyrle DeHaven

Shasta County Staff: Sarah Adamec

Absent Members: Elizabeth Slosson, Evan LeVang, Marty Longwell

DRAFT

Agenda Item	Discussion	Action	Individual(s) Responsible
I. Introductions	<ul style="list-style-type: none"> ➤ The acting chair extended a warm welcome to all attendees. ➤ Board members and audience members introduced themselves if they chose. 		<ul style="list-style-type: none"> ➤ Wendy Longwell
II. Public Comment Period	<ul style="list-style-type: none"> ➤ There were no public comments made. 		
III. Member Training	<ul style="list-style-type: none"> ➤ A training on bed bugs was presented. 		<ul style="list-style-type: none"> ➤ Sarah Adamec
IV. Minutes	<ul style="list-style-type: none"> ➤ Minutes from the February 14, 2018 meeting were presented in written form. 	<ul style="list-style-type: none"> ➤ Approved the February 14, 2018 minutes 	<ul style="list-style-type: none"> ➤ Sharla Adkins(motion) ➤ Wendy Longwell (second)
V. Announcements and Review of Correspondence	<ul style="list-style-type: none"> ➤ Advisory Committee information sheet updated ➤ Linda Roberts has resigned ➤ June is Elder and Dependent Adult Abuse Awareness month. 	<ul style="list-style-type: none"> ➤ Wendy updated mailing and email address 	<ul style="list-style-type: none"> ➤ Sarah Adamec
VI. IHSSAC Chair Report	<ul style="list-style-type: none"> ➤ No Chair report 		
VII. Shasta County's IHSS and Public Authority Division Reports	<ul style="list-style-type: none"> ➤ For the month of May, there were 3288 active providers in Shasta County and 2828 active recipients. \$3.7 million was dispersed for 307,000 hours worked for May. IHSS received 3430 phone calls and 126 new applications. 		<ul style="list-style-type: none"> ➤ Sarah Adamec

VIII. IHSS AC Members Reports	<ul style="list-style-type: none"> ➤ No Reports 		
IX. Ad Hoc Committee Reports	<p><u>Ad Hoc Publicity Committee-</u></p> <ul style="list-style-type: none"> ➤ The Publicity Committee needs a new chair with Linda Roberts resigning. It was discussed and Sharla Adkins has agreed to chair the Publicity Committee. Sharla will send out meeting requests when she is ready to start planning the newsletter. <p><u>Ad Hoc Training Committee:</u></p> <ul style="list-style-type: none"> ➤ On hold until there is a need. 		<ul style="list-style-type: none"> ➤ Sharla Adkins
X. Discussion	<ul style="list-style-type: none"> ➤ The committee discussed and agreed to appoint Sharla Adkins to the Ad Hoc Publicity Committee. ➤ A discussion was had regarding the CICA membership and call. All committee members have access to listening to the call. It was discussed that Sharla Adkins would listen to the call and report out at the next meeting. ➤ The committee discussed the two current vacancies for the Advisory Committee. Evan, Wendy and Sarah will review the applications and set up interviews. 		<ul style="list-style-type: none"> ➤ Sharla Adkins ➤ Sarah Adamec
XI. Action Item	<ul style="list-style-type: none"> ➤ Consider approving the appointment of Sharla Atkins as chair to the Ad Hoc Publicity committee. ➤ Consider approving renewing the CICA membership. 	<ul style="list-style-type: none"> ➤ A vote was taken to recommend to appointment of Sharla Atkins as Chairperson of the Ad Hoc Publicity Committee with no “nay” or “abstention” votes. Motion passed ➤ A vote was taken to recommend approval of the CICA membership, with no “nay” or “abstention” votes. Motion passed. 	<ul style="list-style-type: none"> ➤ Joy Newcom-Wade (motion)/ Shyrle DeHaven (second) ➤ Shyrle DeHaven (motion) Joy Newcom-Wade (second)

XI. Future Agenda Items	<ul style="list-style-type: none"> ➤ New Committee Members ➤ Set Dates for 2019 IHSS AC meeting ➤ Spring Newsletter 		
XII. Adjournment	<ul style="list-style-type: none"> ➤ The next IHSSAC meeting will be held on October 10, 2018 	<ul style="list-style-type: none"> ➤ Meeting adjourned 	Joy Newcom-Wade(motion)/ Sharla Adkins (second)

Wendy Longwell, Acting Chair

Sarah Adamec, Committee Coordinator