

COUNTY OF SHASTA COMMUNITY ACTION BOARD (CAB)



CAB AGENDA

Wednesday, February 15, 2023

1:30-3:00pm

Shasta County Administration Building
1450 Court St, Personnel Training Room 352
Redding, CA 96001

**Community
Action Board**
1450 Court
Street, Ste. 108
Redding, CA
96001
Telephone (530)
225-5160
Fax (530) 527-
4365

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. Persons wishing to address the Board on agenda items or during public comment please sign up by emailing Susan Thamvongkham at sthamvongkham@co.shasta.ca.us. The Board can receive comments in the following ways (1) In person; (2) You may also submit your public comment via email that will be read into the record.

Chairperson
Jessaca Lugo

**Vice-
Chairperson**
Shah'ada Shaban

Members
Kevin Crye
Jack Munns
Stan Neutze
Susan Wilson
Janice Powell
Carrie Noah
Hope Seth
Bill Jostock
*Patrick Jones
*Marlyn Winsen
*Katie Swartz
*Denotes
Alternates

**Acting Executive
Director**
Mary Williams

**Housing & CAA
Program
Manager**

**Staff Services
Analyst**
Susan
Thamvongkham

1. Call to Order and Roll Call (Establishment of a quorum)

Mission Statement: Shasta County Community Action Agency provides leadership, advocacy, and services to mitigate poverty by empowering economically disadvantaged person to achieve self-sufficiency.

2. Public Comment Period

This time is set aside for citizens to address the Tripartite Board on any item of interest to the public that is within the subject matter jurisdiction of the Tripartite Board. No action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Government Code Section 54954.2(b) (typically, this applies to items meeting criteria as an off-agenda emergency). The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period.

3. Action Items

- a. **Review and Approve the December 21, 2022, Meeting Minutes (Attachment A)**
- b. **Discuss and Approve Chair and Co-Chair Appointments**
- c. **Review and Approve Susan Wilson & Carrie Noah's Request to Continue their Board Membership (Attachment B)**
- d. **Review and Approve the Private Sector & Low- Income Sector Vacancy Membership Applications (Attachment C)**
- e. **Discuss and Approve the Possible Transfer of the Shasta County Community Action Agency into Shasta County Health and Human Services Agency.**
Standard 8.9: Financial Operations and Oversight
The tripartite board/ advisory body has input as allowed by local governmental procedure into the CSBG budget process.
- f. **Discuss and Approve the Executive Director of Shasta County Health and Human Services Agency, Laura Burch, or her designee, to sign and submit all required CSBG documents.**
Standard 8.9: Financial Operations and Oversight
The tripartite board/ advisory body has input as allowed by local governmental procedure into the CSBG budget process.

4. **CSD Requirements/CSBG Administration**

a. **Discuss upcoming Required 3 Hr Virtual CAB Orientation/ Roles and Responsibilities Training Provided by Lucy Hernandez**

Available Training Dates:

February 23rd 9-12pm or 1-4pm or 2-5pm

February 24th -9am-12pm or 1-4pm or 2-5pm

February 28th- 9am to 12pm or 1-4pm or 2-5pm

EVENINGS available on the above dates--5-8pm or 6pm-9pm

March 3rd, 17th or 24th same times: 9-12pm or 1-4pm or 2pm-5pm

Standard 5.7: Board Governance

The department has a process to provide a structured orientation for tripartite board/ advisory body members within 6 months of being seated.

Standard 5.8: Board Governance

The tripartite board/ advisory members have been provided with training on their duties and responsibilities within the past 2 years.

b. **Submission of 2022 CSBG and CSBG CARES Supplemental Annual Report (Attachment D) Update Provided by Lucy Hernandez**

c. **Community Needs Survey Update Provided by Lucy Hernandez**

Standard 3.1: Community Assessment

The department conducted or was engaged in a community assessment and issued a report within the past 3 years, if no other report exists.

d. **CSD Review of 2022 Organizational Standards Report (Attachment E) Update Provided by Susan Thamvongkham**

The purpose of the organizational standards is to ensure that all agencies have appropriate organizational capacity, in both critical financial and administrative areas, as well as providing oversight on how the agency can best meet the needs of local low-income individuals and families.

e. **Director's Dashboard Report (Attachment F) Update Provided by Mary Williams**

Standard 5.9: Board Governance

The department's tripartite board/ advisory body receives programmatic reports at each regular board/ advisory meeting.

Standard 8.7: Financial Operations and Oversight

The tripartite board/ advisory body receives financial reports at each regular meeting, for those program (s) the body advises, as allowed by local government procedure.

f. **Customer Satisfaction Survey Highlights Provided by Susan Thamvongkham**

Standard 1.3: Consumer Input and Involvement

The department has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the tripartite board/ advisory body, which may be met through broader local government processes.

5. **Board Member Jurisdiction / Sector Update**

a. **Low-Income/Public/Private Sector**

6. **Confirmation of Next Board Meeting**

a. **April 19, 2023**

7. **Adjournment**

ASSISTANCE FOR THE DISABLED:

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the Shasta County Housing and Community Action Agency at 530-225-5160 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made.





1450 Court Street, Ste. 108 • Redding • CA 96001
Telephone (530) 225-5160 •
Fax (530) 527-4365



Community Action Board Meeting Minutes

Wednesday, December 21, 2022

1:30pm – 3:00pm

Shasta County Administration Building
1450 Court St, Personnel Training Room 352
Redding, CA 96001

Board Members Present: Jessaca Lugo, Shah'ada Shaban, Susan Wilson, Carrie Noah, Hope Seth, Bill Jostock, Marlyn Winsen and Katie Swartz.

Staff Present: Mary Williams, Acting Director, Lucy Hernandez, Consultant

Members of the Public:

1. Call to Order and Roll Call (Establishment of a quorum)

The Community Action Board ("CAB") meeting was called to order by Jessica Lugo, Chairperson, at 1:33pm. Quorum was established.

The ("CAB") mission statement was read by Jessica Lugo.

2. Public Comments (limited to 3 mins. per comment)

3. Public Appointee Transitions

Lucy Hernandez provided the CAB with the public appointee transitions update. The public appointees transitioning out are, Joe Chimenti, Shasta County Board of Supervisor and Kristen Shreder, City of Redding City Council Member. These vacated positions are anticipated to be filled by the appointive body by the next CAB meeting. Additionally, back in October, Janice Powell, City of Shasta Lake Council Member has filled Matt Doyle's vacancy on our CAB.

4. Action Items

a. Review and Approval of the October 19, 2022, Meeting Minutes

Katie Swartz noted a correction to her attendance at the meeting. Susan Wilson made a motion to approve the October 19, 2022, meeting minutes as modified; seconded by Stan Neutze. Roll call vote was taken, all approved, and none opposed.

b. Acknowledge and Approval Missy McArthur's Resignation

Susan Wilson made a motion to accept Missy McArthur's resignation, with regret; seconded by Bill Jostock. Roll call vote was taken, all approved, and none opposed.

c. Review and Approval of the 2023 Community Action Board Calendar

Katie Swartz made a motion to approve the 2023 Community Action Board Calendar as provided; seconded by Hope Seth. Roll call vote was taken, all approved, and none opposed.

d. Review and Approve the BOS Resolution Regarding the 2023 CSBG Grant Funding

Lucy Hernandez explained the 8% decrease in funding compared to last year's was due to the 2020 Census data which was incorporated into the State's funding formula. She described Executive Director, Jaclyn Disney's representation and advocacy for rural counties at the State level regarding the funding formula.

Stan Neutze made a motion to approve the BOS Resolution regarding the 2023 CSBG Grant Funding as provided; seconded by Katie Swartz. Roll call vote was taken, all approved, and none opposed.

5. Customer Satisfaction Survey Highlights
Standard 1.3: Consumer Input and Involvement

Lucy Hernandez shared brief highlights of the Customer Satisfaction Surveys received. Since the last board meeting our agency has received a total of 50 surveys with a satisfaction rate of 90% of the surveyors who indicated that they either "strongly agreed" or "agreed" to the survey questions. Some positive feedback from the surveyors and those interested in the advisory board was shared. The survey can also be accessed on our county website.

6. CSD CSBG Desk Review Update
Standard 8.4: Financial Operations and Oversight

Lucy Hernandez shared the 2022 CSD CSBG monitoring was not on-site this year. She provided explanations on CSD's comments regarding the agency's Expenditure Activity Reports "EARS" submission dates compared to what is allowable for public agencies and identified the results of the report as "No findings".

7. Director's Dashboard Report Update
Standard 5.9: Board Governance
Standard 8.7: Financial Operations and Oversight

Lucy Hernandez shared program data updates in the areas of homeless planning and response, housing development, tenant assistance programs and special projects and economic assistance. The Director's Report also included a financial update on the

CSBG 2022 and CSBG 2022 Discretionary grants which funds those programs the CAB advises.

Lucy Hernandez explained the importance of the upcoming Community Needs Assessment and the Community Action Plan. Assistance from the board members in promoting the survey out to the community is requested. Susan Thamvongkham will be emailing the survey flyers out to the CAB members shortly.

8. Board Member Jurisdiction / Sector Updates

a. Low-Income/Public/Private Sector

Stan Neutze shared his concern of inflation and its effects on the working class compared to the unemployed population. He shared a conversation he had with a local community member who is having difficulties finding housing.

Hope Seth shared her observation of the increased rental market and comparable wages in the community. She expressed her hopes to see increases in 3D printed homes and micro-shelter type housing in the community.

Katie Swartz shared her concerns on the micro-shelter community project, but also expressed they have a solution and encourages motivation. She shares the support of other faith-based organizations on the project.

Bill Jostock shared his concerns of the cycle of services not in place or offered to the homelessness population after housing is established which affects our local community's tax dollars. He expressed his concern of the outcome of California legislature passed SP2 where the county office of the assessor-recorder is required to charge an additional \$75 recording fee on real estate documents to increase the supply of affordable homes in California and how much has come back to our community.

Marlyn Winsen shared her involvement in the CoC and her services to the community. She expressed her concerns of the homelessness population and the lack of data to support furthering the movement.

Carrie Noah shared her concerns of the homelessness population, and the effect of the homelessness sweeps on the community.

Jessica Lugo shared her gratitude to the Housing staff, Jaclyn Disney and Hollie Zander for their efforts on the Veteran's Village project and getting HUD approval to move the project forward. She shared she has been asked about absentee property owners who do not live in the area to reach out to them about interests in creating a Section-8 home. She encourages bridging that gap with property owners and the county to increase Section-8 homes.

9. Confirmation of Next Board Meeting

Next Meeting Date: February 15, 2023.

10. Adjournment

Jessica Lugo made a motion to adjourn the meeting at 3:00pm.

Acronyms

CAA – Community Action Agency

CAB – Community Action Board

CalCAPA – California Community Action Partnership Association

CAP – Community Action Plan

CAPLAW- Community Action Programs Legal Services, Inc.

CSD- California Department of Community Services and Development

CDBG – Community Development Block Grant

CSBG- Community Services Block Grant

CESH – California Emergency Solutions and Housing

CNA- Community Needs Assessment

CoC – Continuum of Care

EFSP – Emergency Food and Shelter Program

ESG – Emergency Solutions Grant

FUP – Family Unification Program

HHAP – Homeless Housing Assistance and Prevention Program

HUD – Housing Urban and Development

NASCAP- National Association for State Community Services Programs NCAF- National Community Action Foundation

NCAP- National Community Action Partnership

NOFA – Notice of Funding Availability

TBRA – Tenant Based Rental Assistance

VASH – Veterans Affairs Supportive Housing



TO: Susan Wilson, Community Action Board Member
FROM: Susan Thamvongkham, Staff Services Analyst
BOARD SECTOR: Private
SUBJECT: **Confirmation of Continued Board Membership**

The Shasta County Community Action Agency is currently updating its Community Action Board Roster and our records indicate that your current term expires on December 11, 2022. Please indicate if you desire to remain on the Community Action Board or desire to resign from the Community Action Board by checking the appropriate response below along with your signature by **October 24, 2022**.

Please note: Failure to respond to this memo by October 24, 2022, may result in a Board removal.

We appreciate your participation in serving the Shasta County Community Action Board. Should you have any questions, please feel free to contact me at (530) 229-8336.

Thank you for your cooperation in this matter.

I desire to **remain** on the Community Action Board.

I desire to **resign** from the Community Action Board.

DocuSigned by:

 9C939A3C8C6B4FF...
 Signature

10/17/2022 | 7:08 PM PDT

Date



TO: Carrie Noah, Community Action Board Member
FROM: Susan Thamvongkham, Staff Services Analyst
BOARD SECTOR: Low- Income
SUBJECT: **Confirmation of Continued Board Membership**

The Shasta County Community Action Agency is currently updating its Community Action Board Roster and our records indicate that your current term expires on December 11, 2022. Please indicate if you desire to remain on the Community Action Board or desire to resign from the Community Action Board by checking the appropriate response below along with your signature by **October 24, 2022**.

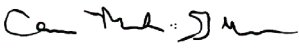
Please note: Failure to respond to this memo by October 24, 2022, may result in a Board removal.

We appreciate your participation in serving the Shasta County Community Action Board. Should you have any questions, please feel free to contact me at (530) 229-8336.

Thank you for your cooperation in this matter.

I desire to **remain** on the Community Action Board.

I desire to **resign** from the Community Action Board.

DocuSigned by:

992A8CE10AEB41F...

Signature

10/28/2022 | 12:55 AM PDT

Date



Shasta County Community Action Agency

The Shasta County Community Action Agency was incorporated in 1973 to provide services that address the problems caused by poverty and services that help prevent poverty to residents of Shasta County. The Shasta County Community Action Agency (SCCAA) is the Community Services Block Grant (CSBG) entity that provides programs and services based on local community needs in Shasta County. We provide various programs that assist low-income families and vulnerable populations either through direct services through our office or by utilizing subcontractors. Response to needs in the community effectively meet the needs of low-income residents in the community through grants and contracted services by local or regional partners. This collaborative effort includes many valuable agencies, including the Department of Social Services and numerous Community Based Organizations.

The Promise

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. Community Action Agencies care about the entire community, and are dedicated to helping people help themselves and each other.

Mission Statement

The Shasta County Community Action Agency provides leadership, advocacy, and services assisting low-income and disadvantaged persons to achieve self-sufficiency.

Community Action Board

The Community Action Agencies (CAA's) are required to have advisory boards to gain and retain designation as eligible entities and to receive CSBG funding. Effective tripartite boards reflect and promote the unique anti-poverty leadership, action, and mobilize responsibilities as designated by the CSBG Act to CAAs. Boards are responsible for assuring that SCCAA continues to assess and respond to the causes and conditions of poverty in the community, achieve anticipated family and community outcomes, and remain administratively and fiscally sound.

A tripartite board member is made up of 1/3 low-income, 1/3 private, and 1/3 public sector representation. Some of the Community Action Board Roles and Responsibilities include, but not limited to:

- *Identifying the needs of the community*
- *Establishing goals for the Community Action Agency*
- *Formulating strategic plans for community action*
- *Approving proposals for financial assistance*

Thank you for your interest in applying to be a member of the Shasta County Community Action Board.



Candidate Application



Date 1/19/23

Name Kristen Schreder Telephone Redacted

Primary Cell

Mailing Address Redacted

Physical Address same

Email Address Redacted

Occupation business owner

Public Sector

Must be a Member of Local Government, a Shasta County resident and will serve a 3-year term.

Private Sector

Must be a Member of an Organization or Business, in Shasta County, be a resident of Shasta County and will serve a 3-year term.

Low Income

Must be living in poverty or be from an organization that represents the low-income group in Shasta County, be a Shasta County resident and will serve a 3-year term.

1. Which sector of the community will you represent?

Low Income Private Public (Appointive Body will Select Replacement for Vacancies)

2. Name of referring organization/person supporting this application (If applicable)

NA

3. Share your interest on why you would like to serve on the Shasta County Community Action Board? Share how your commitment, passion or ability to serve aligns to the SCCAA mission.

I have previously served the past 7 years on the SCCAB as an elected Redding City Council member.

I have also worked in other capacities to address the issues facing our most vulnerable community members.

The SCCAA is a vital part of providing awareness, programs and funding in support of housing and supportive services in Shasta County.

4. Do you have any special skills or qualifications that would benefit the overall mission of the Agency?

Yes No

If yes, please explain 25 years of service in local elected office, voting member of the Shasta CoC Advisory Board



5. You will be expected to attend bi-monthly Board meetings and could be called on to serve on one or two committees. Your term will be for 3 years. Are you able to allow time necessary for Board Service?

yes

6. Do you have any contracts or business relationships with Shasta County Community Action Board or the Shasta County Community Action Agency that involve any type of compensation?

Yes No

If yes, please explain _____

7. Have you ever been employed by Community Action Agency?

Yes No

If so, when and where? _____

8. Are you related to an employee of the Shasta County Community Action Agency?

Yes No

If so, what is the relationship? _____

9. Have you ever served on a Board of Directors?

Yes No

If yes, please list. served 25 year in elected office, SCCAB, several non-profit boards, voting member Shasta CoC Advisory Board

member of United Way of Northern CA Community Impact Committee

Statement of Commitment:

By my signature below, if nominated and elected to the Shasta County Community Action Board, I understand that I will attend, with frequency, the Community Action Board meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I understand I will be required to comply with the federal and state regulations that govern the agency.

Signature Kristen Schreder

Digitally signed by Kristen Schreder
 DN: cn=Kristen Schreder, o=SCCAA, ou, email=ks@kristenschreder.com, c=US
 Date: 2023.01.19 17:33:50 -0800

Date 1/19/23

*Return completed application to:
 Shasta County Community Action
 1450 Court St. Suite 108
 Redding, CA 96001
 Phone (530) 225-5160
 Fax (530)225-5178
 HCAP@co.shasta.ca.us*



Shasta County Community Action Agency

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The Community Action Agencies (CAA's) are required to have advisory boards to gain and retain designation as eligible entities and to receive CSBG funding. Effective tripartite boards reflect and promote the unique anti-poverty leadership, action, and mobilize responsibilities as designated by the CSBG Act to CAAs. Boards are responsible for assuring that SCCAA continues to assess and respond to the causes and conditions of poverty in the community, achieve anticipated family and community outcomes, and remain administratively and fiscally sound.

A tripartite board member is made up of 1/3 low-income, 1/3 private, and 1/3 public sector representation. Some of the Community Action Board Roles and Responsibilities include, but not limited to:

- *Identifying the needs of the community*
- *Establishing goals for the Community Action Agency*
- *Formulating strategic plans for community action*
- *Approving proposals for financial assistance*

Thank you for your interest in applying to be a member of the Shasta County Community Action Board.



Candidate Application



Date 30 Jan 2023
 Name Kathryn (Katie) Swartz Telephone Redacted Primary Cell
 Mailing Address Redacted
 Physical Address same
 Email Address Redacted
 Occupation Minister of Formation at St. James Lutheran Church

Public Sector
 Must be a Member of Local Government, a Shasta County resident and will serve a 3-year term.
Private Sector
 Must be a Member of an Organization or Business, in Shasta County, be a resident of Shasta County and will serve a 3-year term.
Low Income
 Must be living in poverty or be from an organization that represents the low-income group in Shasta County, be a Shasta County resident and will serve a 3-year term.

1. Which sector of the community will you represent?
 Low Income Private Public (Appointive Body will Select Replacement for Vacancies)

2. Name of referring organization/person supporting this application (If applicable)

3. Share your interest on why you would like to serve on the Shasta County Community Action Board?
 Share how your commitment, passion or ability to serve aligns to the SCCAA mission.
I have enjoyed learning about the CAB and the SCCAA this past year and hope to
increase my involvement as a regular voting member.

4. Do you have any special skills or qualifications that would benefit the overall mission of the Agency?
 Yes No
event planning, administration
 If yes, please explain _____



5. You will be expected to attend bi-monthly Board meetings and could be called on to serve on one or two committees. Your term will be for 3 years. Are you able to allow time necessary for Board Service?

Yes _____

6. Do you have any contracts or business relationships with Shasta County Community Action Board or the Shasta County Community Action Agency that involve any type of compensation?

Yes No

If yes, please explain _____

7. Have you ever been employed by Community Action Agency?

Yes No

If so, when and where? _____

8. Are you related to an employee of the Shasta County Community Action Agency?

Yes No

If so, what is the relationship? _____

9. Have you ever served on a Board of Directors?

Yes No

If yes, please list. CAB, Redding City Ballet, Empire Recovery Center

Statement of Commitment:

By my signature below, if nominated and elected to the Shasta County Community Action Board, I understand that I will attend, with frequency, the Community Action Board meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I understand I will be required to comply with the federal and state regulations that govern the agency.

Signature Kathryn Z Swartz Date 30 Jan 2023

*Return completed application to:
 Shasta County Community Action
 1450 Court St. Suite 108
 Redding, CA 96001
 Phone (530) 225-5160
 Fax (530)225-5178
 HCAP@co.shasta.ca.us*

Attachment D

From: DoNotReply@CommunitySoftwareGroup.com
To: [Susan.Thamvongkham](#)
Subject: Submission of CSBG Annual Report.
Date: Wednesday, February 8, 2023 3:41:13 PM
Importance: High

EXTERNAL SENDER: Do not follow links or open attachments unless you recognize the sender and know the content is safe.

A CSBG Annual Report file was *Submitted*

Here are the submission details:

Agency:	SHCCAA
Fiscal Year:	2022
Period:	1
Version:	2
Username:	sthamvongkham@co.shasta.ca.us
Full Name:	Susan Thamvongkham
Title:	Staff Services Analyst
Date/Time:	2/8/2023 3:39:45 PM

From: DoNotReply@CommunitySoftwareGroup.com
To: [Susan.Thamvongkham](#)
Subject: Submission of CSBG CARES Supplemental Annual Report.
Date: Wednesday, February 8, 2023 3:31:16 PM
Importance: High

EXTERNAL SENDER: Do not follow links or open attachments unless you recognize the sender and know the content is safe.

A CSBG CARES Supplemental Annual Report file was *Submitted*

Here are the submission details:

Agency:	SHCCAA
Fiscal Year:	2022
Period:	1
Version:	1
Username:	sthamvongkham@co.shasta.ca.us
Full Name:	Susan Thamvongkham
Title:	Staff Services Analyst
Date/Time:	2/8/2023 3:29:40 PM

Attachment E

----- Forwarded message -----

From: **DoNotReply@CommunitySoftwareGroup.com** <DoNotReply@communitysoftwaregroup.com>

Date: Tue, Jan 24, 2023 at 11:57 AM

Subject: Review of Organizational Standards 2022 (Public).

To: <lucy@lucyhernandezconsulting.com>

A Organizational Standards 2022 (Public) Report was *Reviewed*

Here are the details:

Agency:	SHCCAA
Fiscal Year:	2022
Period:	1
Version:	2
Reviewed At:	1/24/2023 11:55:16 AM
Reviewed By:	Patrick Kane
Review Status:	Accepted
Reviewer Message:	Thank you for completing your organizational standards assessment!
Submitter Username:	lucy@lucyhernandezconsulting.com
Submitter Full Name:	Lucy Hernandez
Submitter Title:	lucy@lucyhernandezconsulting.com
Submitted At:	9/28/2022 3:50:54 PM



Shasta County Housing & Community Action Agency

Director's Report Dashboard and CSBG Financial Report

Community Action Board Meeting

February 15, 2023

Shasta County



Community Action Agency



Organizational Standard 5.9 Board Governance

Organizational Standard 8.7 Financial Operations and Oversight

Homeless Planning and Response

- Exits from Coordinated Entry into a Permanent Housing Destination
 - ❖ Shasta: 14
 - ❖ Lassen: 0
 - ❖ Del Norte: 4
 - ❖ Siskiyou: 5
 - ❖ Sierra: 0
 - ❖ Modoc: 0
 - ❖ Plumas: 0

Housing Development

- **Burney Commons:** 30 Units of Affordable Housing
- **Shasta Lake Apartments:** 50 Units of Affordable Housing; mixed use development
- **Rural Communities Housing Development:** 50 Units of affordable senior housing in the City of Anderson
- **Shasta Lake Veteran's Village:** 30 Units of Affordable Housing for Veterans

Tenant Assistance Programs

- **Housing Choice Voucher (HCV, FYI, FUP, & Mainstream)**
 - ❖ 643 leased, 14 issued, 3 set aside for VHDC (PBV)
- **Veterans Affairs Supportive Housing (VASH)**
 - ❖ 41 leased, 4 issued, 27 set aside for VHDC
- **Family Self Sufficiency (FSS)**
 - ❖ 22 participants, 0 pending enrollment, 0 graduates
- **Tenant Based Rental Assistance (TBRA)**
 - ❖ 37 leased, 9 issued
- **Partners II**
 - ❖ 3 leased, 5 issued
- **Emergency Housing Voucher (EHV) (Shasta, Trinity, Modoc and Siskiyou)**
 - ❖ 15 Leased, 13 issued

Special Projects and Economic Assistance

- **CDBG CV2/CV3 (\$876,371)**
- **Down-Payment Assistance**
 - ❖ Approved/Eligible Applications: 0
 - ❖ Pending Applications: 5
 - ❖ Loans Closed Out: 0
 - ❖ Waitlist: 35
- **Shasta County/City of Anderson Housing Rehabilitation**
 - ❖ Approved/Eligible Applications: 2
 - ❖ Active Projects: 2
 - ❖ Loans Closed: 0
- **Shasta Lake Housing Rehabilitation**
 - ❖ Approved/Eligible Applications: 1
 - ❖ Active Projects: 1
 - ❖ Loans Closed: 0
 - ❖ Waitlist: 5

SCHCAA – Program Dashboard 2023 YTD

Organizational Standard 5.9 Board Governance

The department's tripartite board/ advisory body receives programmatic reports at each regular board/ advisory meeting.

CSBG Financial Report

Organizational Standard 8.7

The tripartite board/ advisory body receives financial reports at each regular meeting, for those program (s) the body advises, as allowed by local government procedure.

Grant Name	Grant #	Grant Amount	Contract Term	Year-to-date Expended
2022 CSBG	22F-5044	\$314,957	01/01/2022-05/31/2023	\$308,713
2022 CSBG Discretionary	22F-5044	\$31,000	06/15/2022-05/31/2023	\$15,119

Board Governance by Program Area

Administrative Roles of Boards by Program

- **Community Action Board (CAB)**

- Tripartite Advisory Board Representing Low-Income, Private, and Public Sectors Providing Oversight of CSBG Program and CAA Activities

- **NorCal COC Executive Board**

- Representatives from Each County COC Advisory Group Within the Continuum of Care Seven-County Region

- **Public Housing Authority (PHA) Board**

- DeFacto Board of Supervisors Acting as Governing Entity over PHA Four-County Region

Administrative Role of Shasta County Board of Supervisors by Program

- **Board of Supervisors**

- Acting as administrative approving entity

- **Board of Supervisors**

- Acting as administrative approving entity for the SCHCAA to be the grant administrator and fiscal agent for COC programs

- **Board of Supervisors**

- Acting as administrative approving entity and representing the interests of the PHA throughout the 4-county PHA Region

Thank You for your Attention 😊