

COUNTY OF SHASTA COMMUNITY ACTION BOARD (CAB)



CAB AGENDA

Wednesday, August 17, 2022, via teleconference or in-person
1:30-3:00pm
Larry J. Farr Community Center
4499 Main Street
Shasta Lake, CA 96019

Please join my meeting from your computer, tablet, or smartphone.

<https://gotomeet.me/sthamvongkham>

United States: +1 (224) 501-3412

Access Code: 640-455-677

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. Persons wishing to address the Board on agenda items or during public comment please sign up by emailing Susan Thamvongkham at sthamvongkham@co.shasta.ca.us. The Board can receive comments in the following ways (1) In person; (2) Call into the meeting conference line and use access code; and (3) You may also submit your public comment via email that will be read into the record.

1. Call to Order and Roll Call (Establishment of a quorum)

Mission Statement: Shasta County Community Action Agency provides leadership, advocacy, and services to mitigate poverty by empowering economically disadvantaged person to achieve self-sufficiency.

2. Public Comment Period

This time is set aside for citizens to address the Tripartite Board on any item of interest to the public that is within the subject matter jurisdiction of the Tripartite Board. No action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Government Code Section 54954.2(b) (typically, this applies to items meeting criteria as an off-agenda emergency). The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period.

3. Action Items

- a. **Approve continuing the State of Emergency Teleconferencing as provided by AB 361** which allows local government agencies to continue to conduct virtual meetings without complying with prior Brown Act teleconference requirements.
- b. **Review and approve the June 15, 2022, Meeting Minutes (Attachment A)**

4. Announcement: Change of Location for Future CAB Meetings Provided by Susan Thamvongkham

5. Community Engagement Updates Provided by Susan Thamvongkham (Attachment B)

Standard 2.1: Community Engagement The department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

- a. Night Out in Shasta Lake
- b. Shasta County Child Support Services Annual Drive-Thru Backpack Giveaway

6. Customer Satisfaction Survey Highlights Provided by Susan Thamvongkham **Standard 1.3: Consumer Input and Involvement**

**Community
Action Board**
1450 Court
Street, Ste. 108
Redding, CA
96001
Telephone
(530) 225-5160
Fax (530) 527-
4365

Chairperson
Jessaca Lugo

**Vice-
Chairperson**
Shah'ada
Shaban

Members
Joe Chimenti
Kristen
Schreder
Matt Doyle
Missy McArthur
Stan Neutze
Susan Wilson
Patrick Moriarty
Carrie Noah
Hope Seth
Bill Jostock
*Patrick Jones
*Marlyn Winsen
*Katie Swartz
*Denotes
Alternates

**Executive
Director**
Jaclyn Disney

**Housing & CAA
Program
Manager**
Hollie Zander

The department has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the tripartite board/ advisory body, which may be met through broader local government processes.

7. Community Action Board's Performance Evaluation of Executive Director (Attachment C) Update Provided by Jaclyn Disney

Standard 7.4: Operations and Accountability

The department follows local government procedure for performance appraisals of the department head.

**8. CSD Audit Transmittal Report (Attachment D) Update Provided by Jaclyn Disney
No Audit Exceptions to Report**

Standard 8.4: Financial Operations and Oversight

The department's tripartite board/ advisory body is notified of any findings related to CSBG funding.

9. Director's Dashboard Report (Attachment E) Update Provided by Jaclyn Disney

Standard 5.9: Board Governance

The department's tripartite board/ advisory body receives programmatic reports at each regular board/ advisory meeting.

Standard 6.5: Strategic Planning

The tripartite board/ advisory body has received an update(s) on progress meeting the goals of the strategic plan/ comparable planning document within the past 12 months.

Standard 8.7: Financial Operations and Oversight

The tripartite board/ advisory body receives financial reports at each regular meeting, for those program (s) the body advises, as allowed by local government procedure.

10. Board Member Jurisdiction / Sector Update

a. Low-Income/Public/Private Sector

11. Confirmation of Next Board Meeting

a. Meeting Date: October 19, 2022.

12. Adjournment

<https://www.co.shasta.ca.us/index/housing-community/community-action-board-meetings>

ASSISTANCE FOR THE DISABLED:

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the Shasta County Housing and Community Action Agency at 530-225-5160 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made.





1450 Court Street, Ste. 108 • Redding • CA 96001
Telephone (530) 225-5160 • Fax (530) 527-4365

SHASTA COUNTY



Community Action Board Meeting Minutes

Wednesday, June 15, 2022

1:30pm – 3:00pm via Teleconference or In-Person

Larry J. Farr Community Center

4499 Main Street

Shasta Lake, CA 96019

Board Members

Chairperson

Jessaca Lugo
Low-Income
Sector

Vice-Chairperson

Shah'ada Shaban
Low-Income
Sector

Public Sector

Joe Chimenti
Kristen Schreder
Stan Neutze
Matt Doyle
*Patrick Jones

Private Sector

Missy McArthur
Susan Wilson
Bill Jostock
Hope Seth
*Marlyn Winsen

Low-Income Sector

Carrie Noah
Patrick Moriarty
*Katie Swartz

*denotes alternates

Board Members Present: Jessaca Lugo- Chair, Shah'ada Shaban Vice-Chair, Joe Chimenti, Missy McArthur, Stan Neutze, Susan Wilson, Patrick Moriarty, Carrie Noah, and Bill Jostock

Staff Present: Jaclyn Disney, Hollie Zander and Susan Thamvongkham

Members of the Public: Laura McDuffey, Marsha Bowles, Hope Seth, and Paul Howell.

1. Call to Order and Roll Call (Quorum established)

The Community Action Board ("CAB") meeting was called to order by Jessica Lugo, Chairperson, at 1:36pm. Quorum was established.

The ("CAB") mission statement was read by Jessica Lugo.

2. Public Comments (limited to 3 mins. per comment)

No public comments were received.

3. Action Items

- a. **AB 361** allowed to meet remotely without complying with prior Brown Act teleconference requirements.

Missy McArthur made a motion to continue the State of Emergency Teleconferencing as provided by AB 361; second by Joe Chimenti. Roll call vote was taken, all approved, and none opposed.

- b. **Review and Approval of April 20,2022, Meeting Minutes**

Joe Chimenti made a motion to approve the April 29, 2022, meeting minutes as presented. Second by Susan Wilson. Roll call vote was taken, all approved, and none opposed.

c. Private Sector Board Vacancy/ Membership Application

Hope Seth gave an overview of her work experience and qualifications. Paul Howell rescinded his application and urged the Board to approve Hope's application. An application would have had to been submitted for consideration for alternates interested in filling vacant seats.

Joe Chimenti made a motion to approve Hope Seth's application as a representative for the private sector on the Community Action Board. Bill Jostock second the motion. Roll call vote was taken, all approved, and none opposed.

4. Administration Business

a. Standard 1.3: Consumer Input and Involvement; Satisfaction Survey Highlights

Susan Thamvongkham went over the results of the Satisfaction Surveys received since the last Board Meeting. 46 completed Surveys were received and 90% of the returned survey's answered that they strongly agreed or agreed to questions asked on the Survey. Positive feedback from the surveyors and those interested in the Advisory Board was shared.

b. Project Homeless Connect

Hollie Zander shared there were 130 individuals /families who were given resource information. Individuals /families were given totes containing snacks, hygiene bags, water bottles and the HMIS-Coordinated Entry staff were available to assist clients.

New Banners that were created for outreach events were on display. Staff were provided shirts and jackets to help identify them as CAA staff members. Hollie explained that SCHCAA would like to participate in more events to help create awareness of the many resources available. Popup tents and tablecloths were also purchased as part of the event set-up.

The CAB inquired on the data regarding clients who were connected to services. Hollie Zander will provide data specifics the CAB at a later time, and she explained that HMIS/ Coordinated Entry staff were in three different locations at the event to complete HMIS/ Coordinated Entry enrollment and there were also social workers on hand to provide referrals to those that were interested.

Hollie Zander shared that the CAA participated in the coat drive back in December and are collaborating with Child Support Services on their backpack giveaway. 120 backpacks were purchased using CSBG funds for this event taking place in August containing back-to-school supplies. Diapers and sanitizers are available at the office as giveaways to clients.

5. CSD Requirements/CSBG Administration

a. Director's Report Dashboard
Standard 5.9: Board Governance
Standard 8.7: Financial Operations and Oversight

Jaclyn Disney shared the data that has been captured through the HMIS/CE system. She explained how different the data in the HMIS System is compared to the PIT Count Report. At this time HMIS is showing that there are 911 people experiencing homelessness in Shasta County compared to the 798 reported in the Point in Time Count done in January. She also shared program updates in the areas of homeless planning and response, housing development, tenant assistance programs and special projects and economic assistance. The Director's Report also included a financial update on the CSBG grants which funds those programs the Board advises.

Jaclyn Disney introduced Laura McDuffy and Marsha Bowles, who provided an overview of the down-payment assistance program. The program has one applicant that closed and one currently in escrow. Through collaborations the program is now available in Shasta Lake and Anderson. Originally the DAP Program was used in the unincorporated area of Shasta County. Hollie added that we are working on including a Home Rehab Program in both areas as well.

b. Notice of Availability of Shasta County Single Audit Report 2021-2022
Standard 8.3: Financial Operations and Oversight

Hollie Zander reported that there were no findings in the Shasta County Single Audit Report year ending June 30, 2021, regarding CSBG funding. She asked that the board members sign and return the acknowledgement forms that went out, so that we remain in compliance. If there had been a finding it would have been a genized item, so they could review the finding and go over the measurements being taken to address and correct them. The new 2021-2022 report will be shared once it is made available after August and the website to locate the report was communicated.

c. CSBG CARES Quarterly Fiscal Documentation Review
Standard 8.4 Financial Operations and Oversight

Hollie Zander reported that there were no issues discovered regarding the CSBG CARES Quarterly Fiscal Documentation Review in April. She asked that the board members sign and return the acknowledgement forms that went out, so that we remain in compliance.

d. CSD Monitoring Report Contracts 2020 and 2021
Standard 8.4: Financial Operations and Oversight

Hollie Zander reported there were no findings identified during the CSD Monitoring report. She explained it is a little more in-depth as it is the full report for CARES and CARES Disaster. She asked that the board members sign and return the acknowledgement forms that went out, so that we remain in compliance.

6. Board Member Jurisdiction / Sector Updates

a. Low-Income/Public/Private Sector

Shah'ada Shaban shared she is continuing to see the loss of affordable rentals to rapid regentrification. She shared her violation concerns of the Tenant Protection Act of 2019 and how limited communication from HCD is adding to the stress.

Patrick Moriarty wanted to first update the Board of the passing of Kristen Schreder's husband and encouraged the Board to reach out as a whole. He shared his concerns of the rising cost of housing and the population with untreated substance abuse and how the mentally ill are affected greatly. He expressed that the low-income population are disproportionately being affected and this is contributing to the increase in homelessness in our region and others.

Carrie Noah expressed her sadness to hear of Jack Schreder's passing. She expressed support of Patrick's concerns regarding those suffering from addiction and mental illness.

Bill Jostock reported that he volunteered for the afternoon shift at the Project Homeless Connect. Due to the experienced rising temperatures during the afternoon shift he recommends volunteering a morning shift for next year so he could have more interaction with our homeless population. He felt the afternoon heat brought the event to a quick decline.

Joe Chimenti reported that 1.65 million was allocated for the Work Force Affordable Housing, he shared the funds were leveraged on the construction of a \$300,000 home of which approximately \$120,000 would come from these funds. He is hoping the funds could also be leveraged towards the Keswick area as since the fire he believes that it has increased in poverty and crime. He expressed his hopes to finish his time on the board in a positive and constructive manner.

Stan Neutze's CARES funding update was read to the CAB by Joe Chimenti.

Jessica Lugo shared that they are facing a very conservative budget as they brace for the impending recession. She is seeing an increase in multi-generations cohabitating due to unaffordable housing. The State dispersed the CAPP funds, but she does not anticipate them continuing the funding past this year.

Hollie Zander discussed how private buyers are renovating affordable housing to then turn around and increase the rent amounts which is displacing the low-income renters. She expressed her hopes to see an increase in housing development but, with building cost rising there is not much happening right now.

Jaclyn Disney added that Hollie is working on developing a landlord incentive program to secure their units to low-income, senior, veterans and families. The program would include funds to repair units that have been damaged by high-risk clients. Also, a rehabilitation program for rental units is in the works as well, but due to the funding source it will only be available for Shasta County and the unincorporated area.

7. Confirmation of Next Board Meeting

a. Next Meeting Date: August 17, 2022.

8. Adjournment

Jessica Lugo made a motion to adjourn the meeting at 2:46 pm.

Acronyms

*CAB – Community Action Board
CAA – Community Action Agency
CESH – California Emergency Solutions and Housing
HHAP – Homeless Housing Assistance and Prevention Program
CoC – Continuum of Care
CDBG – Community Development Block Grant
CSD – Community Services Development
TBRA – Tenant Based Rental Assistance
ESG – Emergency Solutions Grant
EFSP – Emergency Food and Shelter Program
CAP – Community Action Plan
NOFA – Notice of Funding Availability
VASH – Veterans Affairs Supportive Housing
FUP – Family Unification Program
HUD – Housing Urban and Development*

DRAFT

August 2nd, 2022, City of Shasta Lake National Night Out



**August 5th, 2022, Shasta County Child Support Services Annual Drive-Thru
Backpack Giveaway**







Community Action Board’s Performance Evaluation of Executive Director

Date:

Overview: As outlined in the CSBG Organizational Standards, Standard 7.4: Human Resource Management: The department follows local government procedures for performance appraisal of the department head. In connection to this standard, the Community Action Board is given an opportunity to provide feedback on the performance of the executive director which may be presented to the Board of Directors during the executive director’s formal review.

Directions: Please answer the following statements in each category to the best of your ability. Place a check mark in the appropriate box to indicate your answer. Once you have finished answering the statements total all the scores in each of the columns, and then add each of the columns into one comprehensive score. The higher the score is, then the more confident you feel about the executive director’s performance. When providing additional comments please provide specific examples that support your evaluation.

Category 1: Overall Organizational Performance	(4) Outstanding	(3) Very Good	(2) Sufficient	(1) Improvement Needed
a. Works with the board and management staff to develop strategies for achieving mission goals and financial viability.				
b. Appropriately provides both support and leadership to the board.				
c. Demonstrates quality of analysis and judgment related to progress and opportunities and need for changes.				
d. Comments on overall organizational performance:				

Category 2: Community Leadership	(4) Outstanding	(3) Very Good	(2) Sufficient	(1) Improvement Needed
a. Serves as an effective spokesperson. Represents the organization well to its constituencies, including clients/ memberships/ patrons, other nonprofits, government agencies, elected officials, funders, and the general public.				

b. Establishes and makes use of working relationships with organizations and individuals in the field.				
c. Sees that communication vehicles are developed and utilized well.				
d. Comments on community leadership:				

Category 3: Administration and Human Resources	(4) Outstanding	(3) Very Good	(2) Sufficient	(1) Improvement Needed
a. Establishes and leads an effective management team.				
b. Maintains appropriate balance between programs and administration.				
c. Leads staff in maintaining a climate of excellence, accountability, and respect.				
Comments on administration and HR:				

Category 4: Financial Sustainability and Mission Impact	(4) Outstanding	(3) Very Good	(2) Sufficient	(1) Improvement Needed
a. Sees that programs and activities are developed, executed, modified and dismantles to maximize mission impact.				
b. Develops realistic, ambitious plans for acquiring funds or leveraging.				
c. Establishes positive relationships with institutional funders such as foundations, government agencies, churches, corporations, and so forth.				
d. Comments on financial sustainability and mission impact:				

Category 5: Board of Directors	(4) Outstanding	(3) Very Good	(2) Sufficient	(1) Improvement Needed
a. Provides appropriate leadership to the board.				
b. Sees that board members are kept fully informed in a timely way on the condition of the organization and important factors influencing it.				
c. Works with the board officers to ensure that the board is effective as a body and that recruitment, involvement and departures of individual board members are effective.				
d. Comments on the board:				
Total Scores by Column				
Overall Score out of 60 possible				

Are there additional comments you would like to make that are not within the above categories?

Thank you for your valuable feedback.

SHASTA COUNTY

Shasta County



Community Action Agency

1450 Court Street, Ste. 108 • Redding • CA 96001

Telephone (530) 225-5160 • Fax (530) 527-4365

As outlined in the **CSBG Organizational Standard 8.4 Financial Operations and Oversight**, the department's tripartite board/ advisory body is to be notified of any findings related to CSBG funding.

By signing below, I, _____, am acknowledging the Shasta County Community Action Agency has notified and provided me a copy of the **CSD Audit Transmittal Report (TR) 21-024 (FYE 6/30/2021)** Dated, July 21, 2022 (**Attachment A**), which identifies the result of the report as "No audit exceptions". I am also acknowledging I have read and understand the information provided.

Signature

Date



DAVID SCRIBNER
DIRECTOR

State of California-Health and Human Services Agency
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833
Telephone: (916) 576-7109 | Fax: (916) 263-1406
www.csd.ca.gov



GAVIN NEWSOM
GOVERNOR

July 21, 2022

Jaclyn Disney, Executive Director
Shasta County Community Action Agency
1450 Court Street, Suite 108B
Redding, CA 96001

Dear Ms. Disney:

Audit Transmittal Report (TR) 21-024 (FYE 6/30/2021)

The Department of Community Services and Development (CSD) has performed a desk review of an audit report submitted to this office by Shasta County Community Action Agency (County or Agency) or the auditor identified below. This review is conducted in accordance with the provisions of Office of Management and Budget (OMB) Title 2, Code of Federal Regulations (CFR), Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," Subpart F, Section 200.500 et seq.

Auditor: CliftonLarsonAllen LLP

Audit Period: July 1, 2020, through June 30, 2021

Contract No. 's 20F-3044, 20F-3503, 20F-3683, 21F-4044, and 21F-4445

Report Date: 4/15/22 **FAC Date:** 4/22/22 **Date Rec'd:** 4/20/22

The State Controller's Office (SCO) reviews the audit report to ensure that applicable standards have been met and resolve outstanding matters regarding format, required statements, and items that appear to cut across multiple programs or funding sources.

This review is solely based on the Single Audit desk review for the fiscal year ended June 30, 2021, and is not part of any other audit or investigation. The TR letter prepared by this department covers the statements as they pertain to CSD contracts. Based on our review, we have the following comments or actions required.

CONTRACT NUMBER: 20F-3044

The term of this contract was covered in the audit period. Since there were no audit exceptions, Audit Services Unit considers this contract closed.

Jaclyn Disney, Executive Director
July 21, 2022

INTEREST INCOME

The Agency's close-out report for contract 20F-3044 shows that the Agency earned \$44.18 in interest for the program year. However, it appears that the Agency does not report its interest income and expenditures in the Supplemental Statements of Revenues and Expenditures (SSREs)

Action Required:

1. In the future, please ensure the Agency reports its interest income and expenditures in the SSREs.

CONTRACT NUMBERS: 20F-3503, 20F-3683, 21F-4044, and 21F-4445

The terms of these contracts extend beyond the audit reporting period. Please ensure these contracts are included in the next single audit and that expenditures are identified by CSD contract number, program components (i.e., Weatherization and ECIP/HEAP/Assurance16; CSBG and CSBG Discretionary), and Catalog of Federal Domestic Assistance number. Supplemental Statements of Revenues and Expenses that reconcile to the Schedule of Expenditures of Federal Awards are required for all contracts passed through CSD. These supplemental statements should also be broken down by program component, fiscal year, and CSD budget line item.

Our review did not disclose any other findings requiring corrective actions that have not already been addressed. Therefore, the audit has been closed. If the agency has any questions or requires additional information, please reference the subject TR number. I may be contacted at (916) 570-7930 or Jeffry.Takili@csd.ca.gov.

Thank you for your dedication and commitment to serve low-income individuals and families throughout the state. CSD looks forward to working in partnership with you to develop innovative and effective programs and strengthen our capacity to reduce poverty and improve the lives of those living in poverty in California.

Sincerely,



JEFFRY TAKILI
CSD Management Auditor

c: Jessica Lugo, Board Chairperson
CliftonLarsonAllen LLP



SHASTA COUNTY HOUSING & COMMUNITY ACTION AGENCY

Director's Report Dashboard and CSBG Financial Report
Community Action Board Meeting
August 17, 2022

Organizational Standard 5.9
Organizational Standard 6.5
Organizational Standard 8.7

Homeless Planning and Response

- Exits from Coordinated Entry into a Permanent Housing Destination
 - ❖ Shasta 73
 - ❖ Lassen 11
 - ❖ Del Norte 37
 - ❖ Siskiyou 16
 - ❖ Sierra 0
 - ❖ Modoc 0
 - ❖ Plumas 4

Housing Development

- Burney Commons: 30 Units of Affordable Housing
- Shasta Lake Veteran's Village: 30 Units of Affordable Housing for Veterans
- CDBG-DR MHP: \$5M for the development of affordable housing
 - RFP for Experienced Affordable Housing Developers Open through November 2022

Tenant Assistance Programs

- **Housing Choice Voucher (HCV, FYI, FUP, & Mainstream)**
 - ❖ 673 leased, 23 issued, 3 set aside for VHDC
- **Veterans Affairs Supportive Housing (VASH)**
 - ❖ 36 leased, 8 issued, 27 set aside for VHDC
- **Family Self Sufficiency (FSS)**
 - ❖ 21 participants, 3 graduating, 1 exit
 - As of 6/16/22 HUD had issued a mandatory pause on all enrollments until action plan is approved.
- **Tenant Based Rental Assistance (TBRA)**
 - ❖ 28 leased, 15 issued
- **Partners II**
 - ❖ 5 leased, 4 issued
- **Emergency Housing Voucher (EHV)**
 - ❖ 16 Leased, 13 issued

Special Projects and Economic Assistance

- **CDBG CV2/CV3 (\$876,371)**
- **Down-Payment Assistance**
 - ❖ As of 7/27 HCD notified County DAP program has been suspended until further notice.
 - ❖ Researching alternate funding options.
 - ❖ Approved/Eligible Applications: 0
 - ❖ Pending Applications: 11
 - ❖ Loans Closed Out: 2
 - ❖ Waitlist: 9
- **Shasta County/City of Anderson Housing Rehabilitation**
 - ❖ Approved/Eligible Applications: 4
 - ❖ Active Projects: 2
 - ❖ Loans Closed: 2
- **Shasta Lake Housing Rehabilitation**
 - ❖ Approved/Eligible Applications: 4
 - ❖ Active Projects: 3
 - ❖ Loans Closed: 2

CSBG FINANCIAL REPORT

Grant Name	Grant #	Grant Amount	Year-to-date Expended
2022 CSBG	22F-5044	\$307,734	\$133,332.31
2022 CSBG Discretionary	22F-5044	\$31,000	\$0
CSBG CARES	20F-3683	\$418,724	\$417,114.30
CSBG CARES Discretionary	20F-3683	\$40,370	\$40,370.00

STRATEGIC PLAN UPDATE

Organizational Standard 6.5



2021 - 2024 Goals & Strategic Objectives



GOAL 1: Increase Organizational Capacity

OBJECTIVE: Maximize SCCAA's potential for growth.

ROMA GOAL 5: Agencies increase their capacity to achieve results.
National Goal: Communities where people with low incomes live, are healthy and offer economic opportunity.

- Assess the use of existing resources and identify the need for additional resources.
- Identify and seek partnership opportunities with community organizations.
- Continuously seek new funding opportunities



GOAL 2: Program Outcomes and Assessments

OBJECTIVE: Develop program benchmarks and markers for success.

ROMA GOAL 5: Agencies increase their capacity to achieve results.
National Goal: Communities where people with low incomes live, are healthy and offer economic opportunity.

- Use strategic evaluation to identify successful and underperforming programs.
- Obtain technical assistance for the Homeless Management Information System.
- Utilize targeted assessments and build data systems for continuous program evaluation.



GOAL 3: Community Outreach and Engagement

OBJECTIVE: Promote opportunities for community engagement.

ROMA GOAL 3: Low-income people own a stake in their community.
National Goal: Individuals and families with low incomes are stable and achieve economic security.

- Engage community and recipients in program planning, implementation, and evaluation.
- Market programs and services through word of mouth, local and social media, community partners, and community organizations.
- Recruit participation from elected officials and board of supervisors.
- Public Education on SCCAA Service and Agency information

STRATEGIC PLAN UPDATE

Organizational Standard 6.5

- Leveraged Continuum of Care Program Grant Opportunities to Improve Organizational Capacity of Homeless Response System and Lead Agency Activities
 - HHAP Round 1 (\$902,356)
 - Landlord Risk Mitigation Funding
 - SquareOne Homes Operations
 - Youth Homeless Set-Aside Funding
 - HHAP Round 2 (\$760,399)
 - Social Workers for Coordinated Entry Outreach and Housing Navigation
 - HHAP Round 3 (\$3M)
 - Local Homeless Action Plan
 - Contract Compliance Analyst
 - CountingUs PIT App



GOAL 1: Increase Organizational Capacity

OBJECTIVE: Maximize SOCAA's potential for growth.

ROMA GOAL 5: Agencies increase their capacity to achieve results.

National Goal: Communities where people with low incomes live, are healthy and offer economic opportunity.

- Assess the use of existing resources and identify the need for additional resources.
- Identify and seek partnership opportunities with community organizations.
- Continuously seek new funding opportunities

STRATEGIC PLAN UPDATE

Organizational Standard 6.5

- Identified Funding Opportunities for Affordable Housing Development and Economic Development
 - Community Development Block Grant (Disaster Recovery Multi-Family Housing)
 - \$5,023,554
 - Permanent Local Housing Allocation
 - \$768,138
 - Community Development Block Grant (Coronavirus - Round 2 & 3)
 - \$876,371
- Ongoing Collaboration with Continuum of Care Agencies, Local Non-Profit Organizations, and Housing Developers to improve access to services and increase availability of housing to low- and moderate-income households throughout Shasta County.



GOAL 1: Increase Organizational Capacity

OBJECTIVE: Maximize SOCAA's potential for growth.

ROMA GOAL 5: Agencies increase their capacity to achieve results.

National Goal: Communities where people with low incomes live, are healthy and offer economic opportunity.

- Assess the use of existing resources and identify the need for additional resources.
- Identify and seek partnership opportunities with community organizations.
- Continuously seek new funding opportunities

STRATEGIC PLAN UPDATE

Organizational Standard 6.5

Community Needs Assessment 2022-2023

- Identification of Community Priority Needs
- Analysis of Poverty and Population Demographics
- Ongoing Support from CSBG Consultant, Lucy Hernandez

Public Housing Authority Technical Assistance (2022)

- System improvement of Public Housing Authority Programs
- Increased Utilization for Rental Assistance Vouchers

Development Consultant RFP (2022)

- Technical Assistance for Housing Development Program Administration

HMIS Technical Assistance (Extension of Grant Through 2023)

- Capacity Building Grant for Improved Administration and Utilization of Housing Management Information System (HMIS)

Internal Audit and Financial Triage Project (March 2022)

- Identification and Correction of Accounting and Financial Management Practices for Program Sustainability



GOAL 2: Program Outcomes and Assessments

OBJECTIVE: Develop program benchmarks and markers for success.

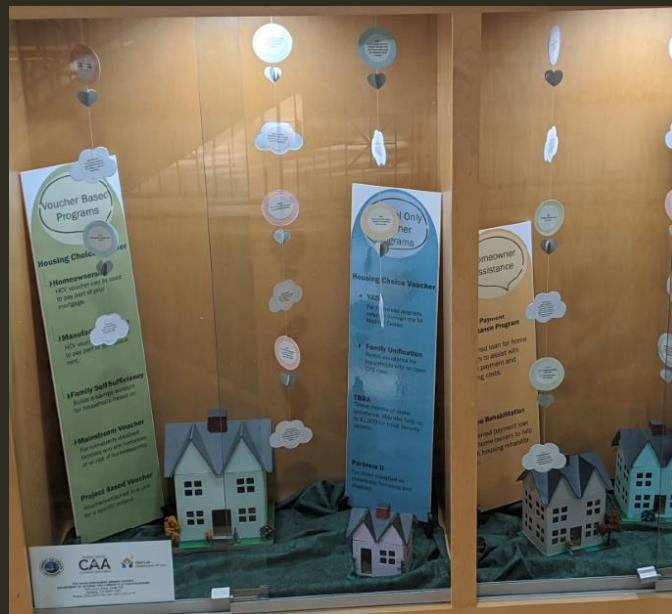
ROMA GOAL 5: Agencies increase their capacity to achieve results.

National Goal: Communities where people with low incomes live, are healthy and offer economic opportunity.

- Use strategic evaluation to identify successful and underperforming programs.
- Obtain technical assistance for the Homeless Management Information System.
- Utilize targeted assessments and build data systems for continuous program evaluation.

STRATEGIC PLAN UPDATE

Organizational Standard 6.5



Community Action Month Display Case



GOAL 3: Community Outreach and Engagement

OBJECTIVE: Promote opportunities for community engagement

ROMA GOAL 3: Low-income people own a stake in their community.

National Goal: Individuals and families with low incomes are stable and achieve economic security.

- Engage community and recipients in program planning, implementation, and evaluation.
- Market programs and services through word of mouth, local and social media, community partners, and community organizations.
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- Public Education on SCCAA Service and Agency information

STRATEGIC PLAN UPDATE

Organizational Standard 6.5



Coats For Kids – Winter Coat Drive



GOAL 3: Community Outreach and Engagement

OBJECTIVE: Promote opportunities for community engagement

ROMA GOAL 3: Low-income people own a stake in their community.

National Goal: Individuals and families with low incomes are stable and achieve economic security.

- Engage community and recipients in program planning, implementation, and evaluation.
- Market programs and services through word of mouth, local and social media, community partners, and community organizations.
- Recruit participation from elected officials and board of supervisors.
- Public Education on SCCAA Service and Agency information

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National Night Out – Shasta Lake City



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Back to School Backpack Giveaway
SCHCAA and DCSS



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BOARD GOVERNANCE BY PROGRAM AREA

Administrative Roles of Boards by Program

Community Action Board (CAB)

Tripartite Board Representing Low-Income, Private, and Public Sectors
Providing Oversight of CSBG Program and CAA Activities

NorCal COC Executive Board

Representatives from Each County COC Advisory Group Within the
Continuum of Care Seven-County Region

Public Housing Authority (PHA) Board

DeFacto Board of Supervisors Acting as Governing Entity over PHA
Four-County Region



Administrative Role of Shasta County Board of Supervisors by Program

Board of Supervisors

Acting as administrative approving entity

Board of Supervisors

Acting as administrative approving entity for the SCHCAA to be the grant administrator and fiscal agent for COC programs

Board of Supervisors

Acting as administrative approving entity and representing the interests of the PHA throughout the 4-county PHA Region

SHASTA COUNTY HOUSING & COMMUNITY ACTION AGENCY

Director's Report and CSBG Financial Report

Organizational Standard 5.9

Organizational Standard 6.5

Organizational Standard 8.7

Thank You for your Attention ☺



Contact our office for more information

Monday - Friday 8a-4p | 530-225-5160 | hcap@co.shasta.ca.us | 1450 Court St Suite 108 Redding, CA