



Community Action Board Meeting Minutes
Wednesday, October 19, 2022
1:30pm – 3:00pm
Shasta County Administration Building
1450 Court St, Personnel Training Room 352
Redding, CA 96001

Board Members Present: Jessaca Lugo, Joe Chimenti, Carrie Noah, Kristen Schreder, Missy McArthur, Bill Jostock, Hope Seth, Katie Swartz and Stan Neutze.

Staff Present: Jaclyn Disney, Hollie Zander, Keith Anderson, Paul Tunison and Susan Thamvongkham

Members of the Public: Barry Tippin, City of Redding

Board Members

Chairperson

Jessaca Lugo
Low-Income
Sector

Vice-Chairperson

Shah'ada Shaban
Low-Income
Sector

Public Sector

Joe Chimenti
Kristen Schreder
Stan Neutze
Janice Powell
*Patrick Jones

Private Sector

Hope Seth
Missy McArthur
Susan Wilson
Bill Jostock
*Marlyn Winsen

Low-Income Sector

Carrie Noah
Patrick Moriarty
*Katie Swartz

**denotes alternates*

1. Call to Order and Roll Call (Establishment of a quorum)

The Community Action Board ("CAB") meeting was called to order by Jessica Lugo, Chairperson, at 1:33pm. Quorum was established.

The ("CAB") mission statement was read by Jessica Lugo.

2. Public Comments (limited to 3 mins. per comment)

Barry Tippin, City of Redding shared updates on current projects including micro shelters and his concerns of encampments on private property.

3. Action Items

a. Review and Approval of the August 17, 2022, Meeting Minutes

Bill Jostock noted that the next meeting date was incorrect. Katie Swartz made a motion to approve the August 17, 2022, meeting minutes as modified; seconded by Joe Chimenti. Roll call vote was taken, all approved, and none opposed.

b. Acknowledge and Accept Patrick Moriarty's Letter of Resignation

Katie Swartz made a motion to accept Patrick Moriarty's letter of resignation with regret; seconded by Joe Chimenti. Roll call vote was taken, all approved, and none opposed.

4. Community Engagement Updates
Standard 2.1: Community Engagement

a. Mill Fire LAC, Siskiyou County

Hollie Zander shared that the Shasta County Housing Authority is also Siskiyou County's Housing Authority and attended the LAC as a supporter. The Agency was able assist 9 applicants\ families who lost their homes due to the fire and agency staff will be working on attaining them a housing voucher.

b. McKinney Fire LAC, Siskiyou County

Hollie Zander shared that the Shasta County Housing Authority attended the LAC and were able assist 27 applicants\ families who lost their homes due to the fire and agency staff will be working on attaining them a housing voucher.

5. Customer Satisfaction Survey Highlights
Standard 1.3: Consumer Input and Involvement

Susan Thamvongkham shared brief highlights of the Customer Satisfaction Surveys received. Since the last board meeting our agency has received a total of 86 surveys with a satisfaction rate of 90% of the surveyors who indicated that they either "strongly agreed" or "agreed" to the survey questions. Some positive feedback from the surveyors and those interested in the advisory board was shared. The survey can also be accessed on our county website.

6. HMIS/ Coordinated Entry Presentation

Staff member Paul Tunison shared heartfelt HMIS/ Coordinated entry success stories. Jaclyn Disney shared brief upcoming HMIS/ Coordinated entry projects and outcomes. Shasta County's Housing Choice Voucher waitlist plans to open December 1st, 2022.

7. Director's Dashboard Report Update
Standard 5.9: Board Governance
Standard 8.7: Financial Operations and Oversight

Jaclyn Disney shared program data updates in the areas of homeless planning and response, housing development, tenant assistance programs and special projects and economic assistance. The Director's Report also included a financial update on the CSBG 2022 and CSBG 2022 Discretionary grants which funds those programs the CAB advises.

8. Board Member Jurisdiction / Sector Updates

a. Low-Income/Public/Private Sector

Bill Jostock shared the board of leadership Redding is now their own nonprofit which will open the nonprofit to new ideas which in the past have been restricted. He shared their alumni program will now include a volunteer component. He encourages the CAB to reach out to the nonprofit for any needed volunteers for community events.

Katie Swartz shared micro shelter project updates and expresses her thanks to the city management. She is excited they are moving forward with plans to fundraise then work on the operations aspect of the project.

Joe Chimenti shared he has four meetings on the Board of Supervisors left. He is working with Pathways to Housing on a revision which he hopes to champion regarding the homelessness crisis to the best of his ability with the time he has left on the board of supervisors by advocating to empower law enforcement and to evaluate the process to determine what the homelessness population needs.

Hope Seth shared her attendance of the Good New Rescue Mission's Harvest of Hope gala. She expressed how inspirational the event was and the showcasing of their successes and micro shelter project.

Stan Neutze shared his concerns of the cost of building materials and how that affects contractors and affordable housing in the area.

Missy McArthur shared that this meeting was going to be her last on the CAB. She expressed her joy of working with the group on poverty related issues. She gave a brief recap on her work with the HMIS system regarding HIPAA throughout the years and her observation of the positive changes.

Jessica Lugo shared her appreciation of the Agency staff for their work on HMIS\CE and preparing the presentation. She encourages continued collaboration and sharing of ideas. She observed many faith-based organizations in Shasta Lake with hopes to encourage their involvement in HMIS.

9. Confirmation of Next Board Meeting

a. Next Meeting Date: December 21, 2022.

10. Adjournment

Jessica Lugo made a motion to adjourn the meeting at 3:08pm.

Acronyms

CAA – Community Action Agency

CAB – Community Action Board

CalCAPA – California Community Action Partnership Association

CAP – Community Action Plan

CAPLAW- Community Action Programs Legal Services, Inc.

CSD- California Department of Community Services and Development

CDBG – Community Development Block Grant

CSBG- Community Services Block Grant

CESH – California Emergency Solutions and Housing

CNA- Community Needs Assessment

CoC – Continuum of Care

EFSP – Emergency Food and Shelter Program

ESG – Emergency Solutions Grant

FUP – Family Unification Program

HHAP – Homeless Housing Assistance and Prevention Program

HUD – Housing Urban and Development

NASCAP- National Association for State Community Services Programs NCAF- National Community Action Foundation

NCAP- National Community Action Partnership

NOFA – Notice of Funding Availability

TBRA – Tenant Based Rental Assistance

VASH – Veterans Affairs Supportive Housing