

**Community Action Board Teleconference  
Special Meeting Minutes  
Wednesday, May 5, 2021  
8:00am – 9:30am via Teleconference**

**Board Members Present:**

Jessica Lugo, Bobbi Sawtelle, Joe Chimenti, Carrie Noah, Kristen Shreder, Shah'ada Shaban Anderson, Missy McArthur, Matt Doyle, Patrick Moriarty, Susan Wilson, and Stan Neutze.

**Board Members Absent:**

No board members absent.

**Additional Attendees:**

Jaclyn Disney, Hollie Zander, Trisha Boss, Kristi Hanson and Lucy Hernandez.

**Call to Order and Roll Call:** (Establishment of a quorum)

The Community Action Board meeting was called to order by Jessica Lugo at 8:05am. Quorum was established.

**Public Comments:** (limited to 3 mins. per comment)

No Public Comments were received.

**Presentation on Community Action Plan and CSD Requirements-Lucy Hernandez**

An overview of the Community Needs Assessment Results 2021 was shared. The top five community needs were identified and broken down by level, integral to agency mission, currently addressing and agency priority. A revision of the draft CAP will be made based off CAB input. On May 21, 2021, the draft CAP will be posted on the Shasta County Housing and Community Action website, the Shasta County Facebook page and at the Shasta County Administrative Building for public viewing. Public hearing set for June 8, 2021. Low-income testimony and Agency's Response pending the June 8, 2021 Public Hearing.

**Action Items:**

Comments and suggested edits to the CAP from CAB board members were discussed in depth and noted by Jaclyn Disney.

Joe Chimenti made a motion to approve the CAP as amended for public posting and submit to the Board of Supervisors for review and approval. Seconded by Missy McArthur. Roll call vote conducted, all approved, and none opposed.

**Adjournment:**

Motion to adjourn meeting made by Jessica Lugo at 9:36am.

Date of next meeting: June 16, 2021.

**Acronyms**

CAB – Community Action Board  
CAA – Community Action Agency

CESH – California Emergency Solutions and Housing  
HHAP – Homeless Housing Assistance and Prevention Program



*CoC – Continuum of Care*  
*CSBG – Community Development Services Block Grant*  
*CSD – Community Services Development*  
*CAP – Community Action Plan*  
*NOFA – Notice of Funding Availability*

*HUD – Housing Urban and Development*  
*SB2- California Senate Bill 2*  
*AB101- California Assembly Bill 101*  
*PIT- Point-in-Time*