

# SHASTA COUNTY AIRPORT LAND USE COMMISSION

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## MINUTES

### Regular Meeting

Date: May 4, 2023

Time: 3:30 P.M.

Place: Shasta County Administration Center  
Board of Supervisors Chambers

## ROLL CALL

**Commissioners Present:** Melissa Hunt, City of Anderson Council Member  
Mark Mezzano, City of Redding Council Member  
Kevin Crye, Shasta County Supervisor, District 1  
Patrick Jones, Shasta County Supervisor, District 4  
Jim Wadleigh, City of Redding Airports Manager  
Shawn Ankeny, Fall River Mills Airport Manager  
Steve Frost, General Public Representative

**Staff Present:** Paul Hellman, Director of Resource Management  
Matthew McOmer, Senior Deputy County Counsel  
David Schlegel, Senior Planner  
Tracie Huff, Recording Secretary

**Note:** All unanimous actions reflect a 7-0 vote.

**PUBLIC COMMENT PERIOD-OPEN TIME:** None.

**REGULAR CALENDAR:**

**CONFLICT OF INTEREST DECLARATIONS:** None.

**R1: APPROVAL OF MINUTES:**

By motion made, seconded (Mezzano/Crye) and carried unanimously, the Airport Land Use Commission approved the minutes of the May 5, 2022 meeting, as submitted.

**R2: NOMINATION AND ELECTION OF 2023 CHAIR AND VICE-CHAIR:**

By motion made, seconded (Frost/Hunt) and carried unanimously, the Airport Land Use Commission elected Jim Wadleigh to serve as Chair for 2023.

By motion made, seconded (Crye/Hunt) and carried unanimously, the Airport Land Use Commission and elected Patrick Jones to serve as Vice-Chair for 2023.

**R3: NOMINATION AND APPOINTMENT OF 2023 AIRPORT LAND USE BOARD OF ADMINISTRATIVE REVIEW MEMBERS:**

By motion made, seconded (Frost/Mezzano) and carried unanimously, the Airport Land Use Commission appointed Steve Frost as a 2023 Airport Land Use Board of Administrative Review member.

By motion made, seconded (Hunt/Frost) and carried unanimously, the Airport Land Use Commission appointed Shawn Ankeny as a 2023 Airport Land Use Board of Administrative Review member.

**AIRPORT MANAGER UPDATES:** City of Redding Airports Manager Jim Wadleigh provided an update and answered questions from commissioners regarding enplanement rates and forecasts, pending terminal assessment study and airport master plan, primary runway rehabilitation project, and various grants for Redding Regional Airport and pending airport layout plan update with narrative report and pending request for proposals for a new operator for Benton Field. Fall River Mills Airport Manager Shawn Ankeny reported that the County recently contracted with Mead & Hunt to perform on-call grant administration, design and engineering, planning, environmental, and construction management services, recently updated the five-year capital improvement plan for the airport, has submitted an application for federal and state and grant funding for various maintenance and rehabilitation projects, and has plans to update the airport layout plan and pavement management system over the next one to two years.

**ADJOURNMENT:** The Airport Land Use Commission adjourned at 4:04 p.m.

Submitted by:

  
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Paul Hellman, Director of Resource Management  
Secretary to the Airport Land Use Commission