

Juvenile Justice Commission  
Teleconference & GoToMeeting Participation Only  
Pursuant to Governor's Executive Order N-29-20  
Thursday, October 21, 2021  
Meeting Minutes

**Members Present**

Steve MacFarland, Chairman  
Betty Cunningham  
Susan Duncan  
Jennifer Coulter  
Barbara Van Dyke  
Joseph Hanna  
Cindy Vogt

**Others Present**

Chelsey Chappelle, Probation  
Dennis Hoerning, Probation  
Tracie Neal, Probation  
Carla Stevens, Probation  
Twyla Carpenter, Probation  
Stacey Richardson, Probation  
Breanna Johnson  
Samantha Clark  
Jackson Crupi

**1. Call to Order**

The meeting was called to order at 3:01 p.m. A quorum was present.

**2. Introductions**

**3. Minutes**

Jennifer Coulter moved to approve the meeting minutes for July 22, 2021; Seconded by Cindy Vogt; Motion passed. 7 Ayes, 0 Noes

**4. Introduction of new Deputy Probation Officers(s)**

Tracie Neal opened by stating Shasta County hired four new Deputy Probation Officers. She first mentioned Jesus Serrano, who was not present online today due to his commitment to the National Guard. Tracie introduced Amanda Robinette, recently promoted to a Deputy Probation Officer last August. Amanda worked for the department for two years as a Probation Assistant. Tracie next introduced Natalie Gerrodette and Kurtis Hult, both recently promoted from Juvenile Detention Officers at the Juvenile Rehabilitation Facility (JRF). All three gave a brief overview of their education, work, and career history.

**5. Probation Reports**

**a. Juvenile Probation Division**

Tracie Neal provided the Juvenile Division update, noting Director Jeremy Kenyon was absent today due to his work on the new case management system. Overall, she said Juvenile Probation is settling into their new offices at 1810 Market Street. Juvenile Probation recently said goodbye to the current AmeriCorps workers and new AmeriCorps workers will join the Division in November. Tracie reported that two sections of the Families First Prevention Services Act went

into effect October 1, 2021, and the Division is working with HHSA on implementation. The Juvenile Division is continuing to conduct Children Family Team meetings on a regular basis. Chelsey Chappelle added the Division recently started a new Parent Project class.

**b. Juvenile Rehabilitation Facility (JRF)**

Carla Stevens reported 25 total residents, of these 9 are in River's Edge Academy and 14 are in the general population. Only one out of county youth is in the facility. Carla mentioned that a new therapist has joined the JRF team, and she will be working the swing shift, Monday- Friday 2-10pm. Carla updated the commission on treatment and program services, and changes over the last several months due to the pandemic.

**River's Edge Academy (REA)**

Carla Stevens reported 9 residents in REA. Carla provided an update on REA activities and treatment services. She also mentioned the continued partnership with the Shasta County Office of Education and Shasta College.

**Shasta County Probation Department Secure Track Treatment Program (STTP)**

The JRF does not have any Secure Track Treatment Program (STTP) youth.

**6. Judge's Comments**

The Judge was not present as the meeting.

**7. Discussion Items**

**a. Recruitment of Junior Juvenile Justice Commission Member.**

The commission discussed recruitment of members. Tracie Neal mentioned recruitment flyers had been distributed to county high schools and Shasta College. Twyla Carpenter shared the department received two applicants, Samantha Clark a Foothill High School junior and Breanna Johnson a junior with Shasta County Independent Study. Jackson Crupi from Central Valley High School has expressed interest in being a commission member. All three gave a brief history of themselves and why they would like to become a member. All three were invited to attend the meeting in January in-person.

**8. Action Items**

**a. Commission members will review and consider approving the Juvenile Rehabilitation Facility Inspection Report.**

The JRF inspection was review and discussed. Betty Cunningham moved to approve the inspection report; Seconded by Jennifer Coulter; Motion passed. 7 Ayes, 0 Noes

**b. Commission members will consider the circumstances of the state of emergency and the need for teleconferencing and determine if the state of emergency continues to directly impact the ability of the members to meet safety in person.**

Tracie Neal reported SB 361 requires an action item for members to meet virtually. She stated if the meeting is moved from an in-person meeting to a virtual meeting for the safety of the members, an action item will need to be added to the agenda. Commission members discussed

concerns with meeting in person for the October 21, 2021 meeting. Steve MacFarland moved to approve the virtual meeting for today; Seconded by Cindy Vogt; 7 Ayes, 0 Noes.

The Commission agreed they hope to meet in person for the January 2022 meeting.

**9. Commission Member Comments**

Jennifer Coulter commented about her involvement with Hope City on a Restorative Circle case. It is exciting walking through the process with the kids, she said. Jennifer invited members to a Peer Court hearing to be held next week, at Youth Option Shasta on the second floor. Other comments concerned the JRF. Several Commission members and Tracie commented on the recent salary increases for the Probation sworn staff.

**10. Other Business**

Steve MacFarland scheduled the next quarterly meeting is **3:00 p.m., on Thursday, January 20, 2022, at 1810 Market Street.**

**11. Adjourn**

Betty Cunningham motion to adjourn the meeting; Seconded by Jennifer Coulter. The meeting was adjourned at 4:05 p.m.

Respectfully submitted,

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Twyla Carpenter

APPROVED:

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Steve MacFarland, Chairman