

PUBLIC NOTICE AND AGENDA

County of Shasta

Juvenile Justice Coordinating Council (JJCC) Meeting

January 14, 2021, 3:00p.m.

Teleconference & GoTo Meeting Participation Only

Pursuant to [Governor's Executive Order N-29-20](#)

Instructions for attending GoTo Meeting/Teleconference Board Meeting appear at the end of the agenda

Council Members	Alternates
Tracie Neal, CPO, Chair Stephanie Bridgett, District Attorney's Office Bill Bateman, Public Defender's Office Eric Magrini, Shasta County Sheriff's Office Vacant, Board of Supervisor's representative Donnell Ewert, Dept. of Social Services Nancy Bolen Dept. of Mental Health Susan Wilson, Community based AOD program representative Bill Schueller, RPD Chief of Police Steve Blunk, Anderson Police Department Judy Flores, Shasta County Office of Education Steve MacFarland, Member at large Michael Burke, non-profit CBO providing services to youth Judge Daryl Kennedy, Juvenile Court Judge	Ben Hanna Kathryn Barton Jason Barnhart Jennifer Richards Jon Poletski Mary Lord Barbara Jackson

WELCOME & INTRODUCTIONS

1. PUBLIC COMMENT

Members of the public will have the opportunity to address the Committee on any issue within the jurisdiction of the Committee. Speakers will be limited to three minutes.

2. APPROVAL OF MEETING MINUTES

Review and consider approving the minutes from [September 10, 2020 meeting](#).

3. FINANCIAL REPORT

4. DISCUSSION ITEM

Committee members will receive an update on programs funded by the Edward Byrne Memorial Justice Assistance Grant (JAG).

5. ACTION ITEM

A. Committee members will discuss, review, and consider approving modifications to the Bylaws of the Shasta County Juvenile Justice Coordinating Counsel. ([Redline Version](#) | [Clean Copy](#))

B. Committee members will receive an update on Senate Bill (SB) 823, consider establishing an SB 823 subcommittee, and consider adopting the proposed [membership roster](#).

6. OTHER ITEMS FOR DISCUSSION/FUTURE AGENDA ITEMS

- A. Teen Suicide- Nancy Bolen
- B. Hope Theory- Michael Burke

7. NEXT MEETING

May 20, 2021 at 3pm.

8. INDIVIDUAL COMMENTS FROM BOARD MEMBERS

9. ADJOURN

COVID-19 JJCC Meeting Information

Beginning April 16, 2020, the JJCC meeting will be conducted remotely. Reasonable accommodations will be made for individuals with disabilities.

To participate in a JJCC meeting remotely:

1. Join the Go To Meeting at <https://global.gotomeeting.com/join/148327661> or dial in at United States: [+1 \(646\) 749-3122](tel:+17493122) Access Code: 148-327-661
2. Submit public comments in writing electronically before or during the meeting on any matter on the agenda or any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action. Forward comments to elbertain@co.shasta.ca.us
3. For more details about participating in the JJCC meeting during COVID-19 pandemic, or to request accommodation, please contact Erin Bertain at (530) 245-6213 or elbertain@co.shasta.ca.us

In compliance with the Americans with Disabilities Act, Shasta County will make available to any member of the public who has a disability a needed modification or accommodation, including an auxiliary aid or service, in order for that person to participate in the public meeting. A person needing assistance to attend this meeting should contact Erin Bertain at Probation at 530-245-6213 or in person or by mail at 2684 Radio Lane, Redding, CA 96001, or by email to elbertain@co.shasta.ca.us at least two working days in advance. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format. If requested, this document and other agenda and meeting materials can be made available in an alternate format for persons with a disability who are covered by the Americans with Disabilities Act.

Public records that relate to any of the matters on this agenda (except Closed Session items), and that have been distributed to the members of the Juvenile Justice Coordinating Council, are available for public inspection at the Shasta County Probation Department, 2684 Radio Lane, Redding, CA 96001. This document and other Juvenile Justice Coordinating Council documents are available online at www.co.shasta.ca.us. Questions regarding this agenda may be directed to Erin Bertain, at Probation at 530-245-6213 or by e-mail at elbertain@co.shasta.ca.us.

Juvenile Justice Coordinating Council Meeting
September 10, 2020
Teleconference & Go To Meeting Participation Only
Pursuant to Governor's Executive Order N-29-20
Meeting Minutes

MEMBERS	Title or Agency	Present	Absent
Tracie Neal	Chairman, Chief Probation Officer	X	
Vacant	Shasta County Sheriff/Coroner		
Judy Flores	Shasta County Office of Education	X	
Barbara Jackson	Shasta County Child Abuse Prevention Coordinating Council	X	
Judge Daryl Kennedy	Shasta County Superior Court		X
Steve Morgan	Shasta County Board of Supervisors	X	
Steve Blunk	Anderson Police Department		X
Stephanie Bridgett	Shasta County District Attorney		X
Steve MacFarland	Chairman, Juvenile Justice Commission		X
Donnell Ewert	HHSA Social Services Branch	X	
Nancy Bolen	HHSA Mental Health Branch	X	
Bill Schueller	Chief, Redding Police Department	X	
Bill Bateman	Public Defender's Office		X
Susan Wilson	Shasta Youth Options	X	
ALTERNATES		*****	*****
Ben Hanna	District Attorney's Office	X	
Jennifer (Richards) Coulter	Shasta Youth Options	X	
Jon Poletski	Redding Police Dept.		X
Mary Lord	Shasta County Office of Education	X	
Eric Magrini	Shasta County Sheriff /Coroner		X
Kathryn Barton	Public Defender's Office		X
GUESTS Present		*****	*****
Jeremy Kenyon	Guest – Probation	X	
Twyla Carpenter	Guest – Probation	X	
Carla Stevens	Guest – Probation	X	
Rachel Miller	Guest – County Counsel	X	
Erin Bertain	Guest – Probation	X	
Chelsey Chappelle	Guest – Probation	X	
Elaine Grossman	Guest – County Administrative Office	X	
Christina Massey	Guest – Martin Luther King Jr. Center (MLK)	X	
Kim Niemer	Guest – City of Redding (MLK)	X	
Brittany Garda	Guest – EMT Associates	X	
Tori Stuart-Cassel	Guest – EMT Associates	X	
Teresa Urricelgui	Guest – City of Redding (MLK)	X	
Jennifer Lee Gideon	Guest – Public Health Community Ed.	X	
Daryle McDaniel	Guest – Justice Assistance Grant Field Rep.	X	

The meeting was called to order at 3:03 p.m. A quorum was present by roll call. Introductions were made.

Public Comment

None

Approval of meeting minutes

Bill Schueller moved to approve the minutes of April 16, 2020; Seconded by Steven Morgan; 9 Ayes, 0 Noes; By roll call; Motion passed.

Financial Report

None

Discussion Items

A. Committee members will receive a presentation from Jennifer Gideon on teen vaping, trends, and impacts on youth in Shasta County.

Jennifer Gideon gave a presentation on vaping. She discussed the types of vaping products and the concerns about the effects including those specific to youth. She reported the adolescent brain is at risk during the development process. She talked about how the tobacco industry has traditionally marketed in ways that would appeal to youth and indicated the same is still true. She said they use venues like social media which are used by most youth. She stated they use flavors that historically have been a treat to children (i.e. cotton candy) as well as smells that are good and difficult to identify. She stated there is an overwhelming number of youths using these products, many of which would never have picked up a traditional cigarette but are now addicted to nicotine. She showed data regarding the use with 9th and 11th grade users. She shared laws intended on reducing the exposure to tobacco for youth. She discussed the local efforts to reduce tobacco use, educate on the effects of tobacco, and compliance enforcement. Jennifer Gideon talked about next steps and how people could participate in the plan to make effective changes in this area.

B. Committee members will receive an update on programs funded by the Edward Byrne Memorial Justice Assistance Grant (JAG)

a. Receive an update from the Martin Luther King Jr. Center (MLK)

Christine Massey announced they are back to serving youth in person in the center. She said they were able to do the tutoring program over the summer. She stated it was more important at this time to bridge the gap left as a result of the lack of school at the end of last year. She said they provided an education program regarding technology (Kids Who Build) including safe use of electronics as well as computer coding. She said their technology class is currently at capacity because of smaller class sizes. Christine announced they just began their fall season of Girls Circle and Boys Council programs. She said they have been working with youth on Wednesdays to assist with their homework during distance

learning. She announced they have started a contactless physical education program. She stated they've reached out to the foster agencies to ensure they know what resources are available to them. Christina stated she's hopeful they will be able to have their college connections trip in the spring if colleges are open.

b. Receive an update from the Anderson Teen Center (ATC)

Barbara Jackson reported their programs are back open on a regular schedule for in person services and have been open since mid-June for all the regular activities. She said they had to cut back on some physical activity related services because of COVID-19 restrictions. She said in April and May they implemented a complete virtual teen programs but did not implement evidence-based programs because they did not have enough attendance. She stated they did implement the virtual cooking classes and Botvin Life Skills started back up in June and July. She said they also did cooking and mindfulness during this time. She reported that August was a strong transition period and JAG programs were reduced to only cooking to ensure a break between the summer and school year programs because they serve different youth during those periods. She said they will start Boys Council next week and will start a second evidence-based curriculum by the end of the month. She reported they're working through the state's rules regarding cohorts. She indicated the change would mean certain staff would only work with specific youth and youth would only be able to receive services with the other youth in their cohort rather than attending services with any other youth served in the teen center. She said they will still provide virtual services for youth who can't attend in person. She stated they are testing different delivery methods to determine what will serve the youth the best but be in compliance with COVID-19 guidelines. She said they're seeing about half the kids they normally see at an average of 15 youth per day. She stated even with reduced attendance overall, there is a higher percentage of youth participating in the evidence-based programming.

c. Receive an update from Youth Options Shasta

Jennifer Coulter reported they currently have 50 kids on the caseload for JAG which funds Towards No Drugs (TND) and Restorative Circles. She said they've had four classes since the beginning for TND. She said they started the classes in person and had to switch to running them virtually. She said it does take more sessions to complete because the sessions are shorter. She said they've run three restorative circles (two virtually and one in person).

d. Receive an update from EMT Associates on the JAG Evaluation Plan.

Tori Stuart reported the evaluation plan was submitted on December 31st. She said they've been working with the program providers to ensure data is being collected as included in the evaluation plan. She said they've been getting Data Use agreements in place with the providers and had meetings to ensure they have the tools they need. Tori stated they've worked to develop a consistent intake form with the providers, so they are all collecting the same types of participant data. She reported they've developed pre-post survey tools in a scannable format for outcomes. Tori said they've adopted the youth outcomes survey and are figuring out how to maximize participation in the survey. She stated they may use text messaging surveys at periodic intervals. She reported they are ready to collect the participation data the program providers have sent to Twyla on a quarterly basis and will

use all the data to be able to report on outcomes. Tori said they will be able to share data back with the providers for planning purposes. She reported they are at a point where they can start looking at data from programs and said the next step is to work with Probation on recidivism data.

e. Receive an update from the Juvenile Rehabilitation Facility

Carla Stevens reported the basketball program has been running for quite some time and they have purchased jerseys for youth to wear when they're playing. She said they've purchased the volleyball equipment and net that can be moved to the covered recreation yard during the rainy season. Carla stated the Fine Arts Therapy program started on August 23rd, and there is a high level of interest from the youth. She reported they are working on the de-escalation room which will hopefully be operational by mid-October and they're working with the school for assistance in the planning process.

f. Daryle McDaniel the JAG Field Representative.

Daryle McDaniel reported that Shasta County is one of the few counties in the state that is running programs in person. He said he would not be visiting sites in the field because he still has a stay-at-home order until the end of the calendar year. He indicated he would be attempting to get in the field after the first of the year.

Action Items

A. Committee members will receive a presentation on the Juvenile Justice Crime Prevention Act (JJCPA) and Youthful Offender Block Grant (YOBG) activities. Committee members will review and consider approving the JJCPA and YOBG Expenditure and Data Report.

Erin Bertain reported on the JJCPA-YOBG Expenditure and Data Report. She stated this is the fourth year for this style of report and as in past years, the numbers on reports 1 and 3 as well as the Arrest Report are not accurately reflected because there is issues with how our case management system send the data to the Juvenile Court and Probation Statistical System (JCPSS). She said in January of this year we started reporting the data manually so the numbers for calendar year 2020 should be reflected accurately. Erin reported that Probation will be getting a new case management system and should be able to go back to electronically reporting the data.

Jeremy and Carla gave a brief overview of the programs funded by JJCPA, which are Integrated Family Wellness Program, Juveniles That Have Offended Sexually, Diversion, Parent Partner and GROW. Erin reported on the expenditures for the programs that are funded by the JJCPA-YOBG funds. She explained the County books have not closed, and the expenditures may change slightly and will be adjusted when the County closes the books for the fiscal year.

Erin reported on the expenditures for the YOBG funding, which funds salaries and benefits of the staff in the JRF. Carla provided a brief JRF update.

Ben Hanna moved to approve the JJCPA-YOBG Expenditures and Data Report allowing for changes to the financials when the County books close; Seconded by Barbara Jackson; 9 Ayes, 0 Noes, by roll call; Motion passed.

- B. Committee members will consider appointing a Michael Burke to replace Barbara Jackson, as the representative of a non-profit community-based organization providing services to youth and identify Barbara Jackson as the alternate member**

Nancy Bolen moved to appoint Michael Burke as the representative for the non-profit community-based organization providing services to youth and identify Barbara Jackson as the alternate member; Seconded by Steve Morgan; 9 Ayes, 0 Noes; By roll call; Motion passed.

Other Items for Discussion/Future agenda items

- A. Teen Suicide- Nancy Bolen
- B. Hope Theory- Michael Burke
- C. Review of Bylaws
- D. Department of Juvenile Justice and Realignment of Counties and next steps for the Council.

Next Meeting

September 10, 2020 at 3:00 p.m.

Individual comments from board members

None

Adjourn

Meeting was adjourned at 4:37 p.m.

BYLAWS
OF THE SHASTA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL

ARTICLE I
NAME

The name of this organization shall be the Shasta County Juvenile Justice Coordinating Council (JJCC).

ARTICLE II
AUTHORITY

This organization is authorized by Welfare and Institutions Code Section 749.22, ~~and Board of Supervisors Resolution 96-162 dated October 29, 1996.~~

ARTICLE III
PURPOSE

The purposes of the Shasta County Juvenile Justice Coordinating Council shall be:

1. To develop and implement a continuation of county-based responses to juvenile crime.
2. To set priorities for the use of granted or allocated funding for juvenile justice activities when applicable.
3. To develop a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Local Action Plan) that identifies resources and strategies for providing an effective continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, including strategies to develop and implement locally based or regionally based out-of-home placement options for the offenders/youths who are persons described under Section 602 of the Welfare & Institutions Code.
4. Through a subcommittee established pursuant to Welfare & Institutions Code Section 1995, to develop a comprehensive plan (DJJ Realignment Plan) describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Welfare & Institutions Code Section 1990 (youth who are eligible for commitment to the Division of Juvenile Justice (DJJ) prior to its closure, and shall further be defined as persons who are adjudicated to be a ward of the Juvenile Court based on an offense described in subdivision (b) of Welfare & Institutions Code Section 707 or an offense described in Section 290.008 of the Penal Code).

ARTICLE IV
DUTIES

The Juvenile Justice Coordinating Council shall have the following duties:

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Local Action Plan) to provide a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders in accordance with Welfare and Institutions Code Section 749.22 and Government Code Section 30061.
- ~~1.2.~~ Through a subcommittee established pursuant to Welfare & Institutions Code section 1995, Assist the Chief Probation Officer in developing a comprehensive plan (DJJ Realignment Plan) describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Section 1990 of the Welfare & Institutions Code.
- ~~2.3.~~ Assist the Chief Probation Officer in developing strategies, interventions, and programs a Juvenile Justice Development Plan in accordance with the Juvenile Justice Crime Prevention Act Program and Youthful Offender Block Grant described in Senate Bill (SB) 81 of 2007 and Welfare & Institutions Code Section 1961.
4. At least annually, review, and modify if necessary, the Juvenile Justice Local Action Plan.
- ~~3.5.~~ and Through a subcommittee established pursuant to Welfare & Institutions Code section 1995, at least annually, review, and modify if necessary, the Juvenile Justice DJJ Development-Realignment Plan.

ARTICLE V
MEMBERSHIP

1. Pursuant to Welfare and Institutions Code, Section 749.22 and Welfare & Institutions Code Section 1995, in addition to the Chief Probation Officer serving as the Chairman, voting members shall include at a minimum, but not be limited to, one representative from the following agencies:
 - The Chief Probation Officer (Chair)
 - Sheriff's Office
 - District Attorney's Office
 - Public Defender's Office
 - Board of Supervisors

- Department of Social Services (which is consolidated within the Shasta County Health & Human Services Agency)~~a Branch of the Shasta County Health & Human Services Agency concerning Social Services~~
- Department of a Branch of the Shasta County Health & Human Services Agency concerning Mental Health Services~~(which is consolidated within the Shasta County Health & Human Services Agency)~~
- County Office of Education or a school district
- a City Police Department
- a community based drug and alcohol program
- an at-large community representative
- nonprofit community based organizations providing services to minors

2. Except for the member representing the Board of Supervisors, N~~o~~ nominations for members will be brought to the Council through the Chairman. The Council will then, by majority vote, make recommendations to the Board of Supervisors. The Board of Supervisors will then approve final appointments by majority vote.

2.3. The member representing the Board of Supervisors will be designated directly by the Board of Supervisors.

3.4. The Chairman may recommend to the Board of Supervisors the termination of a Council member, without cause, upon a motion by any member of the Council and a majority vote of the Council. When this occurs, upon approval by the Board of Supervisors of the recommendation, the Chairman must fill the vacated position as soon as possible following the process pursuant to number 2 of this section.

4.5. If a Council member fails to attend three consecutive Council meetings without the absence being authorized by the Chairman or if the Council member has not arranged for an alternate member to represent him or her, it will result in termination of the Council member.

5.6. A member may resign at any time by giving written notice to the Council. The resignation shall become effective the date the notice is received in writing or at a later time specified in the notice. The resignation need not be accepted to be effective.

6.7. Upon the resignation or termination of an appointed Council member, except for the member representing the Board of Supervisors, the Council Chairman shall follow the process outlined in number 2 of this section for replacement of the Council member.

7.8. Alternate Members

- a. Each Council member shall designate in writing, provided to the Chairman, an alternate member to represent the member at a Council meeting in the event the Council member is unable to attend a Council meeting. Such alternate members shall be approved by the Board of Supervisors.
- b. When representing a Council member at a Council meeting, the alternate member shall have the same voting power as the permanent regular member.

ARTICLE VI
OFFICERS/CHAIR

1. ~~Officers of the Council shall be a Chairman, a Vice-Chairman and such other officers as the Council may choose to elect.~~

2. ~~Responsibilities of Officers:~~

a. ~~Chairman — In accordance with Section 749.22 of the Welfare and Institutions Code, the Chief Probation Officer shall serve as the Council Chairman. The Chairman shall supervise and direct the Council's activities, affairs and officers, and preside at all Council meetings. The Chairman shall have such other powers and duties as the Council or Bylaws may prescribe.~~

b. ~~Vice Chairman — In the absence or disability of the Chairman, the Vice Chairman shall perform all duties of the Chairman. When so acting, the Vice Chairman shall have all the powers of, and be subject to the restrictions of, the Chairman. The Vice Chairman shall have such other powers and perform other duties as the Council or the Bylaws prescribe. The Vice Chairman shall be selected by the majority vote of the Council.~~

c. ~~Acting Chairman — In the event of the temporary absence of the Chairman and the Vice Chairman, the Chairman shall appoint an acting chair from the membership of the Council.~~

Term of Office:

The term of office for the Council Chairman shall be concurrent with his/her term as Chief Probation Officer. The Chair shall preside at all meetings. If the Chair is unavailable, the Assistant Chief Probation Officer may serve as Chair as the alternate for the Chief Probation Officer.

Each Council member shall serve an indefinite term, concurrent with his/her service to the organization he/she represents, until membership is ~~terminated~~terminated, or the Council member resigns.

ARTICLE VII
MEETINGS AND PROCEDURES

The Juvenile Justice Coordinating Council and its Committees shall be governed by the Brown Act (Act) and all meetings shall be open to the public in accordance with the provisions of the Act. Should any provision of these by-laws conflict with the Act, the provisions of the Act shall control.

1. Regular Meetings

Regular meetings shall be set at the discretion of the ~~Chairman, but~~ Chair but must be held at least once annually. Notices and agendas will be posted in accordance with the provisions of the Act

2. Special Meetings

A Special Meeting may be called at any time by the Chair~~man~~ upon written request specifying the general nature of the business proposed. An agenda and notice and 24 hours notice must be given to the public will be posted in accordance with the provisions of the Act.

3. Quorum and Voting Procedure

- a. A simple majority of the members of the Council shall constitute a quorum for the transaction of business at any meeting of members.
- b. Decisions shall be reached through majority voting, which is defined as a majority of the quorum members present. Members or their alternates must be physically present, except when meetings may be held by teleconference as authorized by law.
- c. The Council shall use parliamentary procedures (the current edition of Rosenberg's~~Robert's~~ Rules of Order) to conduct business.

4. Setting the Agenda

- a. ~~The Chairman and the Vice Chairman shall designate items on the agenda. Anyone wishing to provide input shall request inclusion on the agenda by contacting the Chairman or the Vice Chairman no later than one week prior to the scheduled meeting. The Chair shall designate items for the agenda.~~
- b. The Chair or designeeChair shall designate Probation Department staff (who are not members of the Council) ~~shall~~to contact committee members at least one week prior to the scheduled meeting to solicit requests for agenda items.
- c. Anyone wishing to provide input shall request inclusion on the agenda by contacting the Chairdesignated Probation Department staff no later than one week prior to the scheduled meeting.
- a.d. Only items listed under "Action Items" on the Council agendas may be voted on by the applicable body.

5. Public Comments

- a. The Council welcomes and encourages public participation in ~~theits~~ meetings.
- b. The "Public Comment" period pursuant to the agenda is when members of the public will have the opportunity to address the Council on any ~~i~~issue within the jurisdiction of the Council, regardless of whether it on the agenda. Speakers will be limited to three minutes.

- c. In addition, members of the public will have the opportunity to address the Council on a particular action item on the agenda prior to the time that action item is heard. Speakers will be limited to three minutes for each action item.
- d. The Chair has the discretion to extend or reduce the time for all speakers based on the complexity of the issue and/or the number of speakers requesting to speak.
- e. The Chair has the discretion to allow public input during the meeting at any time other than during "Public Comment" and "Action Items" for a time period at the discretion of the Chair. However, public comment on Action items shall always occur before or during the Council's consideration of the Action Item.

~~Public comments at meetings are limited to three minutes for each agenda item. The Chairman has the discretion to extend the time based on the complexity of the issue.~~

ARTICLE VIII SUBCOMMITTEES

1. The Council may designate subcommittees. These subcommittees may include Council members, as well as non-Council members. Subcommittees may be subject to provisions of the Brown Act.
2. Pursuant to Welfare & Institutions Code section 1995, a subcommittee shall be formed to develop a comprehensive DJJ Realignment Plan describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Welfare & Institutions Code Section 1990 (youth who are eligible for commitment to the Division of Juvenile Justice (DJJ) prior to its closure, and shall further be defined as persons who are adjudicated to be a ward of the Juvenile Court based on an offense in subdivision (b) of Welfare & Institutions Code Section 707 or an offense described in Section 290.008 of the Penal Code).
 - a. The subcommittee shall be composed of the Chief Probation Officer, as chair, and one representative each from the District Attorney's Office, the Public Defender's Office, the Department of Social Services (which is consolidated within the Shasta County Health & Human Services Agency), the Department of Mental Health (which is consolidated within the Shasta County Health & Human Services Agency), the County Office of Education or a school district, and a representative from the Court. The subcommittee shall also include no fewer than three community members who shall be defined as individuals who have experience providing community-based youth services, youth justice advocates with expertise and knowledge of the juvenile justice system or have been directly involved in the juvenile justice system.

ARTICLE VIIIIX CONFLICT OF INTEREST

1. In accordance with the Political Reform Act and all applicable state and federal laws, Council members shall not participate in making any governmental decision in which they have a financial interest.
2. Any member with a disqualifying conflict of interest under the Political Reform Act must, in compliance with the Political Reform Act:
 - a. Publicly state the nature of the conflict in sufficient detail to be understood by the public;
 - b. Recuse himself/herself from discussing and voting on the item; and
 - c. Leave the room until the item has concluded.

Said disclosure shall be noted in the official Council minutes. If allowed by law, ~~The~~ member may be allowed to address the Council as a member of the public. ~~Said disclosure shall be noted in the official Council minutes.~~ The member must also comply with all other applicable conflict of interest laws.

ARTICLE ~~IX~~XII
AMENDMENTS

These Bylaws may be adopted, amended or repealed by a majority vote of the Council and shall be effective upon approval of the Board of Supervisors.

Adopted by the Shasta County Juvenile Justice Coordinating Council on ~~April 25, 2012~~January 14, 2021 by an ~~8-0~~X-X vote as reflected in the minutes of the ~~April 25, 2012~~January 14, 2021, meeting of the Shasta County Juvenile Justice Coordinating Council.

DULY PASSED AND ADOPTED this ~~8th~~XX day of ~~May~~XXXX, ~~2012~~2021 by the Board of Supervisors of the County of Shasta, State of California, by the following vote:

AYES:	Supervisors Moty, Hawes, Hartman, Baugh, and Kehoe <u>TBD</u>
NOES:	None <u>TBD</u>
ABSENT:	None <u>TBD</u>
ABSTAIN:	None <u>TBD</u>
RECUSE:	None <u>TBD</u>

Chairman

~~LEONARD~~ MOTY ~~JOE~~ CHIMENTI,

Board of Supervisors
County of Shasta
State of California

ATTEST:

~~LAWRENCE G. LEES~~MATTHEW P. PONTES
Clerk of the Board of Supervisors

By: _____
Deputy

BYLAWS
OF THE SHASTA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL

ARTICLE I
NAME

The name of this organization shall be the Shasta County Juvenile Justice Coordinating Council (JJCC).

ARTICLE II
AUTHORITY

This organization is authorized by Welfare and Institutions Code Section 749.22.

ARTICLE III
PURPOSE

The purposes of the Shasta County Juvenile Justice Coordinating Council shall be:

1. To develop and implement a continuation of county-based responses to juvenile crime.
2. To set priorities for the use of granted or allocated funding for juvenile justice activities when applicable.
3. To develop a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Local Action Plan) that identifies resources and strategies for providing an effective continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, including strategies to develop and implement locally based or regionally based out-of-home placement options for the youths who are persons described under Section 602 of the Welfare & Institutions Code.
4. Through a subcommittee established pursuant to Welfare & Institutions Code Section 1995, to develop a comprehensive plan (DJJ Realignment Plan) describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Welfare & Institutions Code Section 1990 (youth who are eligible for commitment to the Division of Juvenile Justice (DJJ) prior to its closure, and shall further be defined as persons who are adjudicated to be a ward of the Juvenile Court based on an offense described in subdivision (b) of Welfare & Institutions Code Section 707 or an offense described in Section 290.008 of the Penal Code).

ARTICLE IV
DUTIES

The Juvenile Justice Coordinating Council shall have the following duties:

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Local Action Plan) to provide a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders in accordance with Welfare and Institutions Code Section 749.22 and Government Code Section 30061.
2. Through a subcommittee established pursuant to Welfare & Institutions Code section 1995, assist the Chief Probation Officer in developing a comprehensive plan (DJJ Realignment Plan) describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Section 1990 of the Welfare & Institutions Code.
3. Assist the Chief Probation Officer in developing strategies, interventions, and programs in accordance with the Juvenile Justice Crime Prevention Act Program and Youthful Offender Block Grant described in Senate Bill (SB) 81 of 2007 and Welfare & Institutions Code Section 1961.
4. At least annually, review, and modify if necessary, the Juvenile Justice Local Action Plan.
5. Through a subcommittee established pursuant to Welfare & Institutions Code section 1995, at least annually, review, and modify if necessary, the DJJ Realignment Plan.

ARTICLE V
MEMBERSHIP

1. Pursuant to Welfare and Institutions Code, Section 749.22 and Welfare & Institutions Code Section 1995, in addition to the Chief Probation Officer serving as the Chair, voting members shall include at a minimum, but not be limited to, one representative from the following agencies:
 - The Chief Probation Officer (Chair)
 - Sheriff's Office
 - District Attorney's Office
 - Public Defender's Office
 - Board of Supervisors
 - Department of Social Services (which is consolidated within the Shasta County Health & Human Services Agency)

- Department of Mental Health (which is consolidated within the Shasta County Health & Human Services Agency)
 - County Office of Education or a school district
 - a City Police Department
 - a community based drug and alcohol program
 - an at-large community representative
 - nonprofit community based organizations providing services to minors
2. Except for the member representing the Board of Supervisors, nominations for members will be brought to the Council through the Chair. The Council will then, by majority vote, make recommendations to the Board of Supervisors. The Board of Supervisors will then approve final appointments by majority vote.
 3. The member representing the Board of Supervisors will be designated directly by the Board of Supervisors.
 4. The Chair may recommend to the Board of Supervisors the termination of a Council member, without cause, upon a motion by any member of the Council and a majority vote of the Council. When this occurs, upon approval by the Board of Supervisors of the recommendation, the Chair must fill the vacated position as soon as possible following the process pursuant to number 2 of this section.
 5. If a Council member fails to attend three consecutive Council meetings without the absence being authorized by the Chair or if the Council member has not arranged for an alternate member to represent him or her, it will result in termination of the Council member.
 6. A member may resign at any time by giving written notice to the Council. The resignation shall become effective the date the notice is received in writing or at a later time specified in the notice. The resignation need not be accepted to be effective.
 7. Upon the resignation or termination of an appointed Council member, except for the member representing the Board of Supervisors, the Council Chair shall follow the process outlined in number 2 of this section for replacement of the Council member.
 8. Alternate Members
 - a. Each Council member shall designate in writing, provided to the Chair, an alternate member to represent the member at a Council meeting in the event the Council member is unable to attend a Council meeting. Such alternate members shall be approved by the Board of Supervisors.
 - b. When representing a Council member at a Council meeting, the alternate member shall have the same voting power as the regular member.

ARTICLE VI
CHAIR

The term of office for the Council Chair shall be concurrent with his/her term as Chief Probation Officer. The Chair shall preside at all meetings. If the Chair is unavailable, the Assistant Chief Probation Officer may serve as Chair as the alternate for the Chief Probation Officer.

Each Council member shall serve an indefinite term, concurrent with his/her service to the organization he/she represents, until membership is terminated, or the Council member resigns.

ARTICLE VII
MEETINGS AND PROCEDURES

The Juvenile Justice Coordinating Council and its Committees shall be governed by the Brown Act (Act) and all meetings shall be open to the public in accordance with the provisions of the Act. Should any provision of these by-laws conflict with the Act, the provisions of the Act shall control.

1. Regular Meetings

Regular meetings shall be set at the discretion of the Chair but must be held at least once annually. Notices and agendas will be posted in accordance with the provisions of the Act

2. Special Meetings

A Special Meeting may be called at any time by the Chair upon written request specifying the general nature of the business proposed. An agenda and notice will be posted in accordance with the provisions of the Act.

3. Quorum and Voting Procedure

- a. A simple majority of the members of the Council shall constitute a quorum for the transaction of business at any meeting of members.
- b. Decisions shall be reached through majority voting, which is defined as a majority of the quorum members present. Members or their alternates must be physically present, except when meetings may be held by teleconference as authorized by law.
- c. The Council shall use parliamentary procedures (the current edition of Rosenberg's Rules of Order) to conduct business.

4. Setting the Agenda

- a. The Chair shall designate items for the agenda.
- b. The Chair shall designate Probation Department staff (who are not members of the Council) to contact committee members at least one week prior to the scheduled meeting to solicit requests for agenda items.
- c. Anyone wishing to provide input shall request inclusion on the agenda by contacting the designated Probation Department staff no later than one week prior to the scheduled meeting.
- d. Only items listed under “Action Items” on the Council agendas may be voted on by the applicable body.

5. Public Comments

- a. The Council welcomes and encourages public participation in its meetings.
- b. The “Public Comment” period pursuant to the agenda is when members of the public will have the opportunity to address the Council on any issue within the jurisdiction of the Council, regardless of whether it on the agenda. Speakers will be limited to three minutes.
- c. In addition, members of the public will have the opportunity to address the Council on a particular action item on the agenda prior to the time that action item is heard. Speakers will be limited to three minutes for each action item.
- d. The Chair has the discretion to extend or reduce the time for all speakers based on the complexity of the issue and/or the number of speakers requesting to speak.
- e. The Chair has the discretion to allow public input during the meeting at any time other than during “Public Comment” and “Action Items” for a time period at the discretion of the Chair. However, public comment on Action items shall always occur before or during the Council’s consideration of the Action Item.

ARTICLE VIII
SUBCOMMITTEES

1. The Council may designate subcommittees. These subcommittees may include Council members, as well as non-Council members. Subcommittees may be subject to provisions of the Brown Act.
2. Pursuant to Welfare & Institutions Code section 1995, a subcommittee shall be formed to develop a comprehensive DJJ Realignment Plan describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Welfare & Institutions Code Section 1990 (youth who are eligible for commitment to the Division of Juvenile Justice (DJJ) prior to its closure, and shall further be defined as persons who are adjudicated to be a ward of the Juvenile Court based on an offense in subdivision (b) of Welfare & Institutions Code Section 707 or an offense described in Section 290.008 of the Penal Code).
 - a. The subcommittee shall be composed of the Chief Probation Officer, as chair, and one representative each from the District Attorney’s Office, the Public Defender’s

Office, the Department of Social Services (which is consolidated within the Shasta County Health & Human Services Agency), the Department of Mental Health (which is consolidated within the Shasta County Health & Human Services Agency), the County Office of Education or a school district, and a representative from the Court. The subcommittee shall also include no fewer than three community members who shall be defined as individuals who have experience providing community-based youth services, youth justice advocates with expertise and knowledge of the juvenile justice system or have been directly involved in the juvenile justice system.

ARTICLE IX
CONFLICT OF INTEREST

1. In accordance with the Political Reform Act and all applicable state and federal laws, Council members shall not participate in making any governmental decision in which they have a financial interest.
2. Any member with a disqualifying conflict of interest under the Political Reform Act must, in compliance with the Political Reform Act:
 - a. Publicly state the nature of the conflict in sufficient detail to be understood by the public;
 - b. Recuse himself/herself from discussing and voting on the item; and
 - c. Leave the room until the item has concluded.

Said disclosure shall be noted in the official Council minutes. If allowed by law, the member may be allowed to address the Council as a member of the public. The member must also comply with all other applicable conflict of interest laws.

ARTICLE XII
AMENDMENTS

These Bylaws may be adopted, amended or repealed by a majority vote of the Council and shall be effective upon approval of the Board of Supervisors.

Adopted by the Shasta County Juvenile Justice Coordinating Council on January 14, 2021 by an X-X vote as reflected in the minutes of the January 14, 2021, meeting of the Shasta County Juvenile Justice Coordinating Council.

DULY PASSED AND ADOPTED this XX day of XXXX, 2021 by the Board of Supervisors of the County of Shasta, State of California, by the following vote:

AYES: TBD
NOES: TBD
ABSENT: TBD

ABSTAIN: TBD
RECUSE: TBD

JOE CHIMENTI, Chairman
Board of Supervisors
County of Shasta
State of California

ATTEST:

MATTHEW P. PONTES
Clerk of the Board of Supervisors

By: _____
Deputy

DRAFT

**Juvenile Justice Coordinating Council – SB823 Subcommittee
Membership Roster**

Member Name	Agency
Tracie Neal	Probation
Ben Hanna	District Attorney's Office
Kathryn Barton	Public Defender's Office
Cindy Lane	HHSA/Social Services
Laura Stapp	HHSA/Mental Health
Mary Lord	Shasta County Office of Education
Cindy Van-Schooten	Shasta County Superior Court
Michael Burke	Pathways to Hope
Cindy Vogt	California Heritage Youth Build Academy
Valerie Hartley	Shasta ILP