# Shasta County Sheriff's Office

Shasta County SD Policy Manual

# **Emergency Operations Plan**

## 202.1 PURPOSE AND SCOPE

The County has prepared an Emergency Operations Plan for use by all employees in the event of a major disaster or other emergency event. The plan provides for a strategic response by all employees and assigns specific responsibilities in the event that the plan is activated (Government Code § 8610).

#### 202.2 ACTIVATING THE EMERGENCY PLAN

The Emergency Operations Plan can be activated on the order of the official designated by local ordinance.

#### 202.2.1 RECALL OF PERSONNEL

In the event that the Emergency Management Plan is activated, all employees of the Shasta County Sheriff's Office are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Sheriff or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

### 202.3 LOCATION OF THE PLAN

The Emergency Operations Plan is available to all employees on the Shasta County website. All supervisors should familiarize themselves with the Emergency Operations Plan. Sheriff's Office supervisor's should ensure that department personnel are familiar with the roles sheriff's personnel will play when the plan is implemented.

#### 202.4 UPDATING OF MANUALS

The Sheriff or designee shall review the Emergency Operations Plan at least once every two years to ensure that the plan conforms to any revisions made by the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS) and should appropriately address any needed revisions.