

Traffic Collision Reporting

501.1 PURPOSE AND SCOPE

The Shasta County Sheriff's Office, City of Shasta Lake Division is responsible for traffic collision reporting within the contract City of Shasta Lake. As a public service, the Sheriff's Office will make those reports available to the community with some exceptions.

501.2 GUIDELINES FOR REPORTING TRAFFIC COLLISIONS INSIDE THE CITY OF SHASTA LAKE

Refer to the Shasta County Sheriff's Office, City of Shasta Lake Station Traffic Collision Investigations Policy.

501.3 REPORTING SITUATIONS OUTSIDE THE CITY OF SHASTA LAKE

501.3.1 TRAFFIC COLLISIONS INVOLVING COUNTY VEHICLES

Traffic collision investigation reports shall be taken when a County-owned vehicle is involved in a traffic collision upon a roadway or highway wherein any damage or injury results. Whenever there is damage to a County vehicle, the appropriate risk management forms shall be completed and forwarded to the appropriate Division Commander.

Photographs of the collision scene and vehicle damage shall be taken at the discretion of the traffic investigator or any supervisor.

501.3.2 TRAFFIC COLLISIONS WITH OTHER COUNTY EMPLOYEES OR OFFICIALS

The on-duty Watch Commander may request assistance from the California Highway Patrol for the investigation of any traffic collision involving any County official or employee.

501.3.3 TRAFFIC COLLISIONS ON PRIVATE PROPERTY

In compliance with the Collision Investigation Manual, traffic collision reports shall not be taken for traffic collisions occurring on private property unless there is a death or injury to any person involved, a hit-and-run violation, or Vehicle Code violation. An Incident Report may be taken at the discretion of any supervisor.