

Sheriff's Cadets

1028.1 PURPOSE AND SCOPE

The Sheriff's cadets will assist the Shasta County Sheriff's Office in providing essential and needed services in support of sworn or general personnel. Cadets will work under direct supervision, perform a variety of law enforcement clerical and semi-paraprofessional work in preparation for a career in law enforcement.

1028.2 PROGRAM COORDINATOR

The cadet's station commander will serve as the supervisor. Under the station commander, the immediate cadet supervisor will be the Community Service Officer (CSO) that is assigned to the station. This immediate supervisor will be responsible for tracking the job performance of cadets as well as making their individual assignments at their assigned stations. He/she will also monitor the training provided for cadets assigned to that station. Any decisions affecting daily job assignments, performance evaluations, and scheduling will be completed by the CSO.

1028.3 ORIENTATION AND TRAINING

Newly hired cadets will receive an orientation of the organization and facilities before reporting to their first assignment. Training sessions will be scheduled as needed to train cadets in their assigned areas. In addition to job-specific training, information will be offered to prepare cadets to successfully compete in the sheriff's deputy selection process, as well as training to acquire one of the various fulltime positions within the Sheriff's Office. All training will focus on improving job performance through knowledge and skill development. Strong emphasis will be placed on learning how to assist the public in a positive manner and community oriented policing.

1028.4 CADET UNIFORMS

Each cadet will be provided two uniforms meeting the specifications described in the Uniform Manual for non-sworn employees.

1028.5 RIDE-ALONG PROCEDURES

All cadets are authorized to participate in the Ride-Along Program on their own time and as approved by their immediate supervisor and the appropriate Watch Commander. Applicable waivers must be signed in advance of the ride-along. Cadets shall wear their uniform while participating on a ride-along.

1028.6 PERFORMANCE EVALUATIONS

Performance evaluations for all cadets shall be completed after six months during their first year on probation. Upon successful completion of probation, cadets will be evaluated on a yearly basis to assess their current job performance and their potential as sheriff's deputies.