

## Clothing and Linen

### 703.1 POLICY

Clothing and linen will be issued and exchanged on a regular basis. (Title 15, California Code of Regulation)

All personnel will share the responsibility to ensure good hygiene and acceptable levels of cleanliness.

### 703.2 MATTRESSES

Mattresses will remain in the cells at all times. When an inmate is escorted into an assigned cell in a housing unit, the Correctional Officer will ensure the inmate has cleaning solution and rags to clean the mattress, if they so choose. The Correctional Officer will be responsible for making sure mattresses are all accounted for in each housing unit, the mattresses are in their proper place, and serviceable, including when an inmate is released.

"Serviceable" means mattresses that lack holes or tears and have sufficient padding. Any mattress deemed unserviceable shall be replaced.

Under appropriate circumstances the Shasta Counties contracted medical provider may issue a Medical Treatment Order (MTO) to accommodate the needs of mobility-disabled inmates for two mattresses. Custody staff shall not remove MTO ordered mattresses without documented approval by the ADA Coordinators.

If another inmate is in possession of two mattresses, the Correctional Officer may use discretion to discipline the inmate appropriately; although, if it's the inmate's first offense and the Correctional Officer decides to issue a one-time verbal warning, the violation shall be documented (info only report). Correctional Officers should be made aware of the unoccupied cells that may be inadvertently opened; the cell is to be inspected, re-locked and the mattresses accounted for.

### 703.3 CLOTHING

Inmates being transferred from the booking level to housing assignments will be given their initial issue of jail clothing by the processing Correctional Officer or Deputy.

In certain situations it may be necessary for inmates to wear their own clothing or shoes. Each situation will be evaluated by the Watch Commander.

Medical exceptions to standard jail issue may be authorized, subject to security review by the Watch Commander.

Appropriate specialized clothing and equipment will be issued, as required by the position, to inmates participating in specialized work assignments.

Clothing shall be reasonably fitted, durable, easily laundered and repaired.

# Shasta County Sheriff's Office

Shasta County SO Custody Manual

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Sweatshirts will be issued as part of the standard clothing issue for periods of inclement weather.

Dress and appearance of all inmates will be maintained at a high standard and the sweatshirts will be worn appropriately at all times. Inmates may wear the sweatshirts inside their housing unit and to and from the recreation yard only. Blankets will no longer be allowed in the recreation yard. Inmates may send their sweatshirt to the laundry utilizing the current laundry system; during that time, an additional sweatshirt will not be given to the inmate while theirs is being cleaned. *(implemented 1/28/15, added 6/2/16)*

### 703.3.1 EXCHANGE

Clothing exchange will be accomplished on a weekly basis for outer garments, sheets and towels, socks and undergarments.

Blanket exchange will be done every three months or on an as-needed basis.

It will be the responsibility of the officers supervising the laundry exchange to check the returned items for damage and inmate housing areas for extra clothing.

The level of security during laundry exchange will be at the discretion of the prowler officers and/or Watch Commander.