# Shasta County Sheriff's Office

Shasta County SO Custody Manual

# **General**

## **900.1 POLICY**

It is the policy of this facility to provide all medical, dental, mental health, basic, and emergency health care services required by Title 15, including the availability of a licensed practitioner for each such service, through contract with an outside provider. Overall security control remains with the Facility Manager/designee, and all such regulations applicable to facility personnel shall also apply to health personnel.

## 900.2 DEFINITIONS

**HOSPITAL DEPUTY** - A Correctional Deputy of this Department assigned control and security responsibility for a person arrested and booked, who is lodged in a medical care facility outside of a county detention facility.

**PROVIDER CONTRACT** - The written agreement concluded between a private health services contractor and the County of Shasta for delivery of health services to inmates.

**PSYCHOTROPIC MEDICATION** - Drugs which affect psychic function, behavior, or experience.

**TRIAGE** - The sorting and allocation of treatment for patients according to priorities of medical need.

#### 900.3 HEALTHCARE

The Facility Manager and Custody Division Commander shall have the responsibility to ensure provision of Title 15 services.

In court and temporary holding facilities, the Facility Manager and Custody Division Commander shall have the responsibility to ensure provision of only emergency health care service to inmates.

The delivered medical services will conform to the outside provider contract.

## 900.3.1 SERVICES

## The medical services available include but are not limited to the following:

- The prompt screening of all new bookings on a 24-hour a day, seven days a week basis.
- Medication rounds by a licensed nurse for the housing units on seven days a week
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- A detention level deputy will escort the nurse on the medication rounds.
- A scheduled nursing sick call at least seven times a week.
- A physician's clinic in the medical unit five days a week.
- Medical coverage of the housing units, 24-hours a day, seven days a week.
- Referral service for hospitalization and specialty clinics, as needed.

- A dental clinic two days a week.
- Psychiatric and counselor clinics three to four days a week.
- Maintain infirmary and medical safety cell nursing coverage on a 24-hour, seven days a week basis.
- 24-hour availability for medical emergencies.

Medical, dental, and mental health matters involving clinical judgments are the responsibility of the physician, dentist, psychiatrist, psychologist, or nurses. Jail security and safety are the responsibility of the custody staff.

Medical/Psychiatric classification of inmate (including developmentally disabled inmates) is often highly susceptible to assaults and abuses. Although not all such identified persons require separation, that determination should be augmented with medical opinion and the assistance of the Far Northern Regional Center for the Developmentally Disabled (refer to Medical/Mental Health Guideline). Reference 1057 Guidelines to minimum standards.

In case any inmate or intake is determined by staff to be developmentally disabled, medical staff shall be contacted to verify medical clearance has been obtained and that his/her current classification is current and correct.

Contract health services personnel will not be asked to provide inappropriate non-medical services or to do body cavity searches or forensic medical services.

Medical and dental prosthesis will be provided as determined by the responsible physician or dentist. (2656 PC)

Accommodating inmates with mobility-disabilities

The accommodation of inmates with mobility-disabilities shall be in accordance with the SCJ Policy 906 "Aids to Impairments."

## 900.4 SECURITY

The Watch Commander shall assign a deputy to supervise medical and the booking level whenever inmates are housed or are being seen by contract staff in these areas.

## 900.4.1 DEPUTY RESPONSIBILITIES

The assigned deputy shall be responsible for the following:

- All inmate movement and cell checks in these areas.
- Maintaining the daily activity log, i.e., showers, phone calls, food, etc.
- Maintaining any required cell check records in these areas.
- All inmate counts on day and graveyard shift.
- Medical clinic security.

- Medical rounds with the nurse on day and graveyard shifts in the Medical Unit/Booking Level cells.
- Updating inmate population reports.
- Graveyard shift will be responsible for the production of a new population report for medical and administrative separation.
- Passing all available information to the next shift on any special circumstances or housing problems.
- Physical and inmate security of the areas.
- Minimum of one hour cell checks.

#### 900.5 FORMS

Medical request forms are to be filled out on the provided tablets which will be forwarded to medical for appropriate triage.

## 900.6 CLINIC

Inmates placed on the clinic list or called by medical for examination, treatment, or other services shall be sent as soon as reasonably possible by the Deputy in charge of that living area.

### 900.6.1 MEDICAL CALLS

A deputy sending any inmate to medical shall notify the deputy assigned to medical security. The medical deputy will notify the respective housing area when any inmate is being returned from the medical area

### 900.6.2 COURT

Court shall have priority over any non-emergency medical movement or activity.

#### 900.7 ALLOWED FOOTWEAR

When authorized in writing by proper medical authority, an inmate may be allowed to supply their own deck or tennis type shoes, in addition to or instead of, the normal jail issue/commissary purchase.

# 900.7.1 TYPES OF FOOTWEAR

Tennis type shoes will have the laces removed.

Tennis type shoes with Velcro fasteners are allowed.

No boots or shoes with leather or hard type soles are allowed, except those medically approved and classified as orthopedically necessary.

## **900.8 GLASSES**

#### 900.8.1 POLICY

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each such service, through contract with an outside provider. Overall security control remains with the Facility Manager or his/her designee, and all such regulations applicable to facility personnel shall also apply to health personnel.

## 900.8.2 DEFINITION

**READING GLASSES** - Come in generic strengths that can be picked out via trial and error process. Reading glasses can help correct problems related to close-range vision.

**PRESCRIPTION GLASSES** - Are made of highly specified lenses made to correct personal vision problems with a high level of accuracy. Prescription glasses require an eye doctor to provide an accurate prescription.

## 900.8.3 UPON INTAKE

All glasses shall be inspected and screened prior to allowing an inmate approval for possession. Glasses in questionable condition, shall be brought to the Watch Commander for final decision.

## **Upon Intake:**

Arrestees in possession of personal reading glasses upon intake, may maintain possession of them with the following restrictions:

- Shall be in good working order;
- Shall not have broken frames or lenses;
- Shall not have damage that appears repaired by an unlicensed optometrist;
- Made of plastic frames only, no metal;
- No glass lenses; and
- No tinted lenses (unless medically approved).

Arrestees in possession of prescription glasses that do not meet the above restrictions, and claims they need to wear them in order to perform normal daily activities, the Watch Commander shall be notified. The Watch Commander with the assistance of medical, shall approve the arrestee to maintain possession of their prescription glasses. Medical will immediately attempt to obtain a prescription from the arrestee's doctor. If medical obtains a prescription, a pair of prescription glasses meeting the above restrictions will be provided to the inmate in exchange for the ones they came into custody with. The prescription glasses the inmate came into custody with will be placed on their property until released from custody.

## **Prescription Glasses:**

Inmates who want prescription glasses and did not come into custody with them, can submit a request to medical. Medical will assess the inmate's need and attempt to obtain a prescription from their doctor. The prescription must have been made within the last two years. If medical is unable to obtain a prescription, they will examine the inmate and determine if follow-up with an

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outside provider (optometrist) is necessary. The optometrist will make the decision if the inmate needs prescription lenses by providing a prescription which medical will fill.

If an inmate is willing to have their prescription glasses brought to the Jail, custody staff shall notify medical to assist with the inspection and screening process prior to approval. The same restrictions apply as listed above.

## **Reading Glasses:**

Inmates who want reading glasses and did not come into custody with them, can purchase a pair through their commissary account for \$3.38. Inmates who are unable to purchase reading glasses can submit a request to the housing unit deputy and request a reading magnification card. A magnification card shall be provided at no cost to the inmate.