



AFFIDAVIT OF EXTENDED OCCUPANCY

**SHASTA COUNTY TREASURER AND TAX COLLECTOR
TRANSIENT OCCUPANCY TAX**

ATTENTION OWNER/OPERATOR: This form must accompany your quarterly (or more frequent) Transient Occupancy Tax Return [Section 3.16.060] for each guest staying over thirty (30) days in order to justify non-collection of the Transient Occupancy Taxes [Section 3.16.010]. If this form, with an original signature of the guest affixed, does not accompany the aforementioned return, the Transient Occupancy Tax payment computed on the gross monthly receipts, shall be required.

LODGING NAME: _____

QUARTERLY REPORTING PERIOD (Month/Year): from _____ through _____

IMPORTANT NOTICE! Guests are exempt from paying the transient occupancy tax on the thirty-first (31st) day of an uninterrupted stay at the lodging. **Guests, however, are not entitled to a refund of taxes paid for the first thirty (30) days of occupancy even though they are still residing at the lodging on the thirty-first (31st) day** (Section 3.16.010). If on the date of registry it is a guest's initial plan to occupy a room for a period of longer than thirty (30) days, the guest **must at that time** enter into a written agreement to that effect with owner/operator. **This agreement must be in a form acceptable to the Tax Collector and a copy thereof submitted with the appropriate Transient Occupancy Tax Return** [Section 3.16.010].

THE OWNER/OPERATOR MUST INDICATE BELOW

1. The guest's original thirty-first (31st) day of occupancy: _____

2. The date(s) that Transient Occupancy Taxes were not collected for this guest (during this reporting period only):

From _____ through _____
(31st day or the first day of occupancy for this reporting period) (Last date of occupancy or the last day for this reporting period)

3. The rent that was collected in this reporting period from the hereinafter-referenced guest, which was not subject to Transient Occupancy taxes due to the guest's stay exceeding thirty (30) days: \$ _____

WARNING! "If the Tax Collector determines that the nonpayment of any remittance due under this chapter is due to fraud, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to the penalties stated in Sections 3.16.070(A) and 3.16.070(B) of this chapter." (Section 3.16.070(C))

DECLARATION OF GUEST AND LODGING REPRESENTATIVE

I declare, under penalty of perjury, that I have been a guest at the above-named lodging for more than thirty (30) consecutive days.

Name of Guest (Printed)

Signature of Guest

Dated: _____

Guest Phone Number (Required)

I declare, under penalty of perjury, that the statement made by the above guest is true, that he/she has been a guest for more than thirty (30) consecutive days and that the signature above is the original signature of the guest.

Name of Lodging Representative (Printed)

Signature of Representative

Dated: _____